



## Committee Meeting Agenda

**Date/Time of Meeting:** 10<sup>th</sup> May 2018 to start at 1.15pm

### Agenda Items:

**1 Apologies:**

**2 Minutes of previous Committee meeting** dated Thursday 12 April 2018

**3 Correspondence**

- |     |   |       |
|-----|---|-------|
| 3.1 | Central Coast Bridge Club response re Pairs event | Julie |
| 3.2 | ABF Directors' seminar (May 30 <sup>th</sup> )    | Jeff  |

**4 Carry-over Issues:**

- |     |   |      |
|-----|---|------|
| 4.1 | NSWBA Meeting report                      | Jeff |
| 4.2 | Bridgemate scores update                  | Jeff |
| 4.3 | NBC 50 <sup>th</sup> anniversary - update | Jeff |
| 4.4 | Congress - update                         | Jeff |
| 4.5 | Country Teams qualifiers - update         | AK   |
| 4.6 |   |      |

**5 Financial Reports** TW

**6 New Business:**

- |     |  |     |
|-----|--|-----|
| 6.1 | Revisit decision re number of prizes for Teams | All |
| 6.2 |  |     |

**7 Date for the next committee meeting:** Thursday 14 June at 1.15pm



## Minutes of Committee Meeting

**Date / Time of Meeting:** Thursday 10 May 2018 starting at 1.15 pm

**Attendees:** J Boyd, J Butel, A Kearney, D Puddicombe T Wagstaff, K Wilks

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**1 APOLOGIES:** J Biddlecombe, P Peterson

**2 MINUTES:** Tony moved that the minutes of the meeting from 12 April 2018 be accepted. Ailsa seconded the motion. The minutes were accepted, and David signed the minutes in Jeff's absence as a true record of the meeting.

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**3 CORRESPONDENCE:**

**3.1 Central Coast Bridge Club Pairs event** (Saturday July 14). As agreed, the Club was contacted to clarify details including costs, prizes, competition level(s) and timing for registrations. A response was received but there is no information re how many spots are available.

**Action:** *Julie to follow up, then send an email to members to assess level of interest.*

**3.2 ABF Directors' seminar at Central Coast Bridge Club** (May 30<sup>th</sup>). Ken agreed to attend. Club will fund \$10 attendance fee.

**Action:** *Ken to advise Alan Bustany by COB Friday 11/5*

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**4 CARRY-OVER ISSUES:**

**4.1 NSWBA meeting report** (Wed 18/4 at Central Coast Leagues Club).

Jeff attended the meeting on behalf of NBC. Reports were issued and circulated to Committee.

**Action:** *No action required at this stage. Directors' seminar (ref. 3.2) is a follow up to the meeting.*

**4.2 Bridgemate scores request:**

As agreed at the last meeting, a response was sent to the member who had made the request, advising that the Committee cannot vote to change the ruling because the decision to remove scores was made at an AGM. The response included details of the options available to pursue the matter. To date there has been no further communication re the matter; it is now up to the member to initiate any further action (e.g. table it at the AGM).

**Action:** *No further action required at this stage.*

**4.3 NBC 50<sup>th</sup> anniversary:**

No discussion.

**Action:** *Jeff to continue with organizing the event and will call for assistance as required.*

#### **4.4 Newcastle Bridge Club Congress:**

Jeff has conducted a site inspection and confirmed that the oven/stove is working. Jeff is unavailable to attend the Congress but will be present to open the event. Dave has agreed to stand in for Jeff on Saturday.

Dave advised that he needs to know table numbers in the week prior to the Congress so that additional ones can be sourced if required.

##### **Action:**

- ***Deposit has not yet been paid – Jeff to request an invoice***
- ***Advise table numbers to Dave by Wed 13/6 - Julie***
- ***Additional pie heater has been ordered; arrange to pick up - Dave***
- ***Jeff to assign volunteers to:***
  - ***Lock up Saturday and Sunday evenings (Jeff can drop the keys back on Tuesday)***
  - ***Announce Saturday winners at Sunday lunch and hand out prizes***
  - ***Announce Sunday winners and hand out prizes at end of Congress***
  - ***Coordinate volunteers to pack up / get equipment back to the club***
  - ***Work in kitchen (both days)***
  - ***Caddy (both days)***
  - ***Coordinate caterers / food donations***

#### **4.5 Country Teams Qualifiers:**

Wednesday sessions commenced this week; Monday sessions commence next week. The Regional Final is at NBC on Sunday 3/6. Ken will direct, organize score sheets and liaise with NSWBA for the Final.

##### **Action:**

- ***Organize food for the conclusion of play at the Regional Final (Sunday 3/6). Approximately 88 people expected - Ailsa, Dave***
  - ***Organize standby team (4 people) for the Regional Final. Ken to prepare a list for Ailsa to contact once the NBC Final participants are known - Ken, Ailsa***
  - ***Amend our Regulations so they are consistent with NSWBA Regulations - Ken***
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## **5 FINANCIAL REPORTS:**

### **5.1 Year to Date Reports:**

Trend continues for YTD Table fees - re slightly lower than last year, and 3% below budget.

Subscriptions are line ball with last year, but 8% below budget. Expenses are 1.8% unfavourable to budget due mainly to printing, socials and R&M.

Tony advised that the Term Deposit has been rolled over but that he was unsuccessful in negotiating a more favourable interest rate.

Table count trends continue as noted previously – most sessions are down on last year except for Thursday (up 66%), Monday night (up 13.1% probably due to cancellation of Thursday night) and Tuesday (lineball). Total numbers are marginally down on last year.

A suggestion was made to reconsider transferring Wednesday night sessions (down by 26% on last year) to Tuesday nights - some Thursday morning players would like to attend an additional session but find Wednesday night too close. It was agreed to at least ask the question again.

**Action:**

- **Take a poll of current Wednesday night players**
- **Take a poll of people attending the current classes (due to end shortly)**
- **Make sure Thursday players are notified if decision is to make the change**

Dave moved that the Financial Reports be accepted; Ailsa seconded the motion.

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## **6 NEW BUSINESS:**

### **6.1 Review of decision re prizes for one-day Team events:**

The decision made at the February Committee meeting to double the number of prizes for one-day Tuesday team events if there were 16+ tables, was discussed. There are concerns that the practice is not economically responsible given that the difference between table fees and prize value is very small.

**Action: It was agreed that the Treasurer would review the financial implications for further discussion and a decision at the next Committee meeting.**

President's comment (in response to a comment from a member that "it appears that most session participants contributing to the income of the Club are the least valued"):  
***"Even though the Tuesday sessions generate the most income, the sessions have also the most money and red points allocated to those sessions.***

***Individually, there are many Tuesday players who over the year play less than 1/week. There are non-Tuesday players who play 2-4 times/week and they contribute more than individual Tuesday players.***

***We have already increased prize money for the 3-week events over the last 2 years or so."***

### **6.2 Lending of Club boards:**

There have been instances where boards have been lent to members for their own personal use. It was recommended that we discontinue this practise and cease to lend any Club equipment to anyone.

Ken moved that the recommendation be accepted, Tony seconded the motion and it was unanimously agreed.

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## **7 NEXT COMMITTEE MEETING:**

The next committee meeting will be Thursday 7<sup>th</sup> June commencing at 1.15pm (the 1<sup>st</sup> Thursday in the month). This will allow time for any last-minute Congress issues to be discussed and resolved.

**Meeting concluded at 2.20 pm**

**Confirmed to be a true record of the meeting**

*Jeff Biddlecombe 7/06/2018*

Newcastle Bridge Club									
Treasurers Report									
April 2018									
Funds on hand at 30 April 2018				Int Rate	Maturity				
Cheque account			\$6,178						
Online Saver			\$32,398	1.25%	On call				
Term Deposit			\$85,701	2.00%	31-Jul-18		ANZ refused to negotiate rate at last rollover		
			\$124,277						
Table count per session									
			April YTD				Prior Year comparison		
			Budget	Actual	Variance	%	Pr Year	Variance	%
	Wednesday	Night(SVP)	292.0	267.5	-24.5	-9.2%	361.5	-94.0	-26.0%
	Thursday	Day	403.0	502.0	99.0	19.7%	302.5	199.5	66.0%
	Thursday	Night	172.0	106.0	-66.0	-62.3%	151.0	-45.0	-29.8%
	Friday	Morning	532.0	516.5	-15.5	-3.0%	547.0	-30.5	-5.6%
	Saturday	Afternoon	422.0	391.0	-31.0	-7.9%	411.5	-20.5	-5.0%
	Monday	Afternoon	395.0	352.0	-43.0	-12.2%	390.5	-38.5	-9.9%
	Monday	Night	188.0	224.5	36.5	16.3%	198.5	26.0	13.1%
	Tuesday	Morning	727.0	735.0	8.0	1.1%	734.0	1.0	0.1%
	Wednesday	Day	412.0	402.5	-9.5	-2.4%	425.5	-23.0	-5.4%
	Total		3543.0	3497.0	-46.0	-1.3%	3522.0	-25.0	-0.7%
Profit & Loss Comments - year to date									
v Budget			Table fee income remains below budget YTD at minus \$2,543						
			Subscriptions minus \$915 - unlikely to reach budget						
			Expenses - over by \$1,414. Main areas Printing & Stationery \$698, Social \$772, and Non Playing Director \$ 600						
			YTD profit of \$18,508, is below budget \$18,058						
v Last Year			Table fee income is only slightly below prior year						
			Expenses are higher by \$4,312 or 5.8%. Main increases are in Printing & Stationery +\$880 (61%), Social +\$1,959(34%) & Non Playing Director +\$2,000(31%)						
The full year			update now projects profit to be \$13,669						
Tony Wagstaff									
May 2018									

Newcastle Bridge Club										
Performance to Budget for year to date										
		April	YTD April 2018			Full Year				
	Note	Actual	Actual	Budget	Prev Yr	Budget	Update		Resp	
Income										
Wednesday SV play		512	6,090	7,008	8,355	8,520	7,200			
Thursday day		1,246	11,719	9,672	6,805	11,832	14,500			
Thursday night	A	0	2,344	3,870	3,394	4,680	2,344			
Friday day		984	12,043	12,768	12,771	15,792	14,200			
Saturday day		922	9,107	9,870	9,630	11,976	11,100			
Monday day		781	8,038	9,234	9,103	11,340	9,800			
Monday night		312	5,133	4,278	4,507	5,190	6,000			
Tuesday day		1,822	17,613	17,448	17,490	21,336	21,500			
Wednesday day		739	9,148	9,630	9,736	11,736	10,900			
Table Fees Sub-total		7,318	81,235	83,778	81,791	102,402	97,544			
Congress				0	550	16,000	16,000		JeB	
Subscriptions			10,585	11,500	10,635	11,500	10,700			
Country Teams/GNOT/HICT (Net)			776	800	1,088	1,700	1,700			
Board Dealing		96	1,640	1,500	1,822	1,800	1,900		TW	
Other Income			266	0	300	300	400			
Total Income		7,414	94,502	97,578	96,186	133,702	128,244			
Expenses										
Accounting			1,700	1,800	1,700	1,800	1,700		TW	
Advertising			41	0		0	100		JeB	
Capitation (ABF)			4,291	4,750	4,421	4,850	4,300		JuB	
Cleaning		968	8,325	8,270	8,214	10,000	10,300		JuB	
Affiliation Fee (NSWBA)			2,844	2,600	2,538	2,600	2,850		JuB	
Directors				200		200	225		PP	
Congress		147	147	0	122	14,000	14,000		JeB	
Computer Systems			1,011	250		300	1,000		TW	
Consumables		227	3,895	3,500	2,696	4,200	4,200		TW	
Depreciation				0		8,000	8,000		TW	
Donations				0		200	200		JuB	
Electricity			2,480	3,100	3,743	4,000	3,400		TW	
Insurance			2,231	2,400	2,133	2,400	2,300		TW	
Training			225	200	132	200	200		JeB	
Misc Equipment		208	1,173	1,250	1,555	1,500	1,200		TW	
Printing, Stationery, Post		736	3,448	2,750	2,568	3,300	4,000		JuB	
Prizes		288	4,881	5,000	5,256	6,400	6,400		KW	
Rates	B		8,469	8,900	10,257	11,200	11,200		TW	
Refreshments		159	3,127	3,250	3,033	3,900	3,900		KW	
Repairs and Maintenance			5,159	4,000	4,608	4,800	5,800		DP	
Subscriptions/Memberships		-35	60	100	44	100	100		TW	
Social		393	3,172	2,400	1,213	2,600	3,600		?	
Masterpoints			2,189	2,300	1,595	3,000	3,000		KW	
State/National comps			1,291	2,000	1,758	3,100	2,500		TW	
Telecommunications		110	1,085	1,500	1,664	2,000	1,300		TW	
Office Wages & Super		760	8,690	8,600	8,372	10,400	10,400		TW	
Wages - NPD		350	8,340	7,740	6,340	9,360	10,300		TW	
Total Expenses		4,311	78,274	76,860	73,962	114,410	116,475			
Surplus/(deficit) from Bridge		3,103	16,228	20,718	22,224	19,292	11,769			
Other Income & Expenses										
Interest Income		416	1,830	1,410	1,946	1,840	1,900		TW	
Loss on Asset disposals				0					TW	
Unusual Expenses				0	0				TW	
Total surplus (deficit)		3,519	18,058	22,128	24,170	21,132	13,669			
Notes:										
A - Thursday night discontinued										
B - Timing differences evident										