



Committee Meeting Agenda

Date/Time of Meeting: 9th August 2018 to start at 1.15pm

Agenda Items:

1 Apologies:

2 Minutes of previous Committee meeting dated Thursday 19th July 2018

3 Correspondence

- 3.1 Email from NSWBA re 2018 "Under 100MP Pairs" Championships
- 3.2 Reminder email from Australian Bridge re Australia-Wide Open Pairs

4 Carry-over Issues:

- 4.1 NBC 50th anniversary - update Jeff
- 4.2 Replacement of old dealing machine - update Ken
- 4.3 2019 Congress – update Jeff
- 4.4 Fabric for Tablecloths

5 Financial Reports: Tony

6 New Business:

- 6.1 AGM All

7 Date for the next committee meeting:

Thursday 13th September at 1.15pm



Minutes of Committee Meeting

Date / Time of Meeting: Thursday 09 August 2018 starting at 1.15 pm

Attendees: J Biddlecombe, J Boyd, J Butel, D Puddicombe, A Kearney, P Peterson, T Wagstaff, K Wilks

1 APOLOGIES: Nil

- 2 **MINUTES:** Jeff moved that the minutes of the meeting from 19 July 2018 be accepted. Peter seconded the motion and the minutes were accepted. Jeff signed the minutes as a true record of the meeting.

3 CORRESPONDENCE:

3.1 *Email from NSWBA re <100MP Championships (UHMP)*

The information was read and discussed. Essentially the UHMP is played in 2 stages (home club and local finals) in four MP divisions. The home club sessions are played in September and/or October and the local finals (at various locations around the state) are played anytime between 26/11 and 2/12. One of the stated aims of the UHMP is to introduce the congress scene for new players. It was agreed that the timeframe is too tight to consider running the event in 2018.

Action: No need to respond; no further action required.

3.2 *Email reminder re Australia-Wide Open Pairs from Australia Bridge*

This event is not part of our program and hasn't been for some years.

Action: No need to respond; no further action required.

4 CARRY-OVER ISSUES:

4.1 *NBC 50th Anniversary:*

Final number attending is 89 (9 tables). The deposit of \$1112 has been paid. Speakers have been arranged (Roy Hardy will do a short talk on the history of the club; Ian Walker will provide some anecdotes). The Trivia competition has also been arranged.

Action: No further action required.

4.2 *Replacement of Old Dealing Machine:*

Ken advised that the two new machines are now at the Club. Ken is taking the two old machines to Coffs Harbour next week. As previously reported, the benefit of having two machines of the same age is that they have the same version of BOS. The invoice has not yet been received but the total price will be partially offset by the agreed trade in value.

Action: No further action required.

4.3 Update on 2019 Congress:

Jeff advised that after having spoken to several people (including the Congress Director), it was highly unlikely that the event could be held at the Club. Space available was a key constraint. Three potential alternatives were discussed:

- Eleebana Shores Retirement Village: Dave advised that the recreation hall is spacious and that there is a full commercial kitchen available. There are also several card tables and chairs available.
- AVEO Retirement Village (Shortland Waters): Jeff has had some initial discussions, but our use of the facility would need to be approved by their Committee (which is unlikely)
- South Kotara Catholic School: Jeff has visited the facility, reported that it is quite new and should be suitable for our needs. The hire cost is \$300.

It was agreed that we need to decide as soon as possible so that planning can be commenced. The dates would be 15/16 June 2019. Jeff said that more help to organize the event is needed; it was suggested that a sub-committee be formed for this purpose.

Action: Jeff, Dave and Julie to visit Eleebana Shores Tuesday 14/8 @ 1.30pm; Ken to contact NSWBA to request 15/16 June.

4.4 Tablecloths

Rosalie will visit the fabric supplier in Surry Hills when convenient. Expenditure on the cloth has been pre-approved to \$300; Rosalie will seek approval before proceeding if cost is higher.

Action: No further action at this stage.

5 FINANCIAL REPORTS:

5.1 2018/2019 Budget:

Tony tabled a preliminary budget workpaper for FY 2018/2019, showing a projected surplus of \$12260. Estimates assume a 2.5% growth overall in table fees. Tony commented that he will have a closer look at Council Rates and provide an update in the end of August report.

5.2 Treasurers Report:

Most of the unfavourable variance in table numbers for the month of July was due to the cancellation of a Thursday morning session due to the water being turned off.

5.3 End of Year Report:

Tony advised that he is hopeful that the full report for FY 2017/2018 from Lambourne Partners will be available by the end of August. Tony also mentioned that he had had discussions with Lambourne re recommendations for term deposit alternatives. They have indicated that a limited review and recommendation would cost approx. \$1500.

Action: Tony to get Lambourne to provide a firm quote for presentation at the AGM.

Ken moved that the Financial Reports be accepted; the motion was seconded by Jeff and the reports were unanimously accepted.

6 NEW BUSINESS:

6.1 Preparation for AGM

The AGM is scheduled for 22/9. Notices need to be sent to members 21 days prior, so we need to have the information ready no later than the end of August.

Jeff advised that some members are still keen to pursue the Bridgemate scores issue and may present a motion at the AGM for members to vote on.

Dave Puddicombe (currently Vice President) and June Boyd have advised that they will not be re-standing for the Committee. Caroline Carey and Howard Bridgman have indicated their interest in standing.

Actions:

- ***Jeff to advise the members pursuing the Bridgemate issue what is required (timeframe, details needed for inclusion in the notice to members – proposal, rationale, how it would work, etc). The members would be required to present their case at the AGM (i.e. they cannot delegate to a Committee member). The motion needs to be included in the advice to members re the AGM, so details are required no later than 19 August. Details would also be posted on the Notice Board. Voting by Proxy is allowed, so forms would need to be available at the Club.***
- ***Julie to prepare advice re AGM and email/post on notice board no later than 1 September***
- ***Dave agreed to organize a BBQ for after the AGM***

6.2 Ladies Toilets

Dave advised that there had been a report that the middle toilet in the Ladies was leaking. We are currently monitoring the situation before taking further action.

6.3 Drought Relief Appeal

Jeff reported that a few members had asked if the Club would be donating to the Drought Relief Appeal. It was agreed that while it is a worthwhile cause (there are many), the established policy of the Cub is not to support appeals (apart from Bridge for Brains).

7 NEXT COMMITTEE MEETING:

As the AGM is scheduled for 22 September, there will be no Committee meeting in September unless the need arises. The next Committee meeting will be scheduled once the new Committee has been elected.

Meeting concluded at 2.10pm

Confirmed to be a true record of the meeting

Jeff Biddlecombe 11/10/2108

Newcastle Bridge Club 2018-19 Budget Month by Month														Budget	Prelim	Variance
	Jul 4	Aug 5	Sep 4	Oct 5	Nov 4	Dec 4	Jan 5	Feb 4	Mar 4	Apr 4	May 5	Jun 4	18-19	17-18	%	
Income																
Table Fees	8,064	10,080	8,064	9,942	7,872	5,706	7,230	7,872	8,064	7,404	9,768	7,926	97,992	97,650	0.4%	
Congress												14,000	14,000	14,230	-1.6%	
Subscriptions					1,000	5,500	4,500	500					11,500	11,290	1.9%	
Country Teams/GNOT		900										1,000	1,900	1,984	-4.2%	
Board Dealing	150	150	150	150	150	150	150	150	150	150	150	150	1,800	1,571	14.6%	
Other Income												400	400	372	7.5%	
Total Income	8,214	11,130	8,214	10,092	9,022	11,356	11,880	8,522	8,214	7,554	9,918	23,476	127,592	127,097	0.4%	
Expenses																
Accounting Fees			1,800										1,800	1,700	-5.9%	
Advertising													0	41		
Capitation			50			50			4,400			50	4,550	4,516	-0.8%	
Cleaning	196	784	980	784	980	784	980	784	784	784	980	784	10,192	9,962	-2.3%	
State affiliation						2,900							2,900	2,844	-2.0%	
Directors		200											200	235	14.9%	
Congress											500	11,500	12,000	12,546	4.4%	
Computer expenses	100	100	100	100	100	100	100	100	100	100	100	100	1,200	1,011	-18.7%	
Consumables	420	420	420	420	420	420	420	420	420	420	420	420	5,040	5,413	6.9%	
Depreciation												8,000	8,000	8,000	0.0%	
Donations											250		250	248	-0.8%	
Electricity		900			800			900			800		3,400	3,307	-2.8%	
Insurance	200						2,300						2,500	2,406	-3.9%	
Printing & stationery	325	325	325	325	325	325	325	325	325	325	325	325	3,900	4,515	13.6%	
Prizes	700	200	1,000	600	950	0	0	650	1,000	300	500	500	6,400	6,033	-6.1%	
Rates	3,400			2,500	550		2,500		550	2,500			12,000	10,762	-11.5%	
Refreshments	350	350	350	350	350	350	350	350	350	350	350	350	4,200	4,053	-3.6%	
Repairs	325	325	325	325	325	325	325	325	325	325	325	325	3,900	5,647	30.9%	
Subs/Membership							100						100	95	-5.3%	
Socials	100	3,100	100	100	100	1,900	100	100	100	100	100	100	6,000	3,301	-81.8%	
Masterpoints			700			900			700			700	3,000	2,906	-3.2%	
State/National comps		1,000		100					100	100	700		2,000	2,042	2.1%	
Telephone	120	120	120	120	120	120	120	120	120	120	120	120	1,440	1,312	-9.8%	
Office Wages & Super	210	840	1,050	840	1,050	840	1,050	840	840	840	1,050	840	10,920	10,401	-5.0%	
Wages - NPD	70	840	1,050	840	1,050	840	840	1,050	840	840	1,050	840	10,920	9,880	-10.5%	
Card Dealing		125	125	125	125	125	125	125	125	125	125	125	1,500	0		
Total Expenses	8,629	10,245	7,879	8,145	6,629	9,979	9,845	5,879	11,079	7,229	7,695	25,079	118,312	113,176	-4.5%	
Surplus/(deficit) from Bridge	-415	885	335	1,947	2,393	1,377	2,035	2,643	-2,865	325	2,223	-1,603	9,280	13,921	-33.3%	
Other Income & Expense																
Interest Income	400	10	10	10	500	1,010	10	500	10	10	500	10	2,980	1,889		
Loss on Asset disposals														-800		
Unusual Expenses													0			
Total surplus (deficit)	-15	895	345	1,957	2,893	2,387	2,045	3,143	-2,855	335	2,723	-1,593	12,260	15,010		
Cumulative	-15	880	1,225	3,182	6,075	8,462	10,507	13,650	10,795	11,130	13,853	12,260				

Newcastle Bridge Club									
Treasurers Report									
July 2018									
Funds on hand at 31 July 2018				Int Rate	Maturity				
	Cheque account	\$13,863							
	Online Saver	\$32,469	0.40%	On call	Rate lower				
	Term Deposit	\$85,701	2.70%	30-Nov-18	Rollover rate improved from 2.0%				
		\$132,033							
Table count per session									
			July month				Prior Year comparison		
			Budget	Actual	Variance	%	Pr Year	Variance	%
	Tue/Wed	Night(SVP)	28.0	31.0	3.0	9.7%	27.5	3.5	12.7%
	Thursday	Day	52.0	42.5	-9.5	-22.4%	41.5	1.0	2.4%
	Thursday	Night	0	0.0			12.0	-12.0	
	Friday	Morning	52.0	49.5	-2.5	-5.1%	51.0	-1.5	-2.9%
	Saturday	Afternoon	36.0	39.0	3.0	7.7%	30.0	9.0	30.0%
	Monday	Afternoon	36.0	30.5	-5.5	-18.0%	37.5	-7.0	-18.7%
	Monday	Night	24.0	20.5	-3.5	-17.1%	22.5	-2.0	-8.9%
	Tuesday	Morning	72.0	71.5	-0.5	-0.7%	69.0	2.5	3.6%
	Wednesday	Day	40.0	43.0	3.0	7.0%	36.0	7.0	19.4%
	Total		340.0	327.5	-12.5	-3.8%	327.0	0.5	0.2%
Profit & Loss Comments - Full year 2018									
Accounts have been given over to Lambourne Partners for review. Full year result is expected to be a profit of around \$15,000.									
July results and budget for 2018/19 will be provided at the August meeting.									
Tony Wagstaff									
August 2018									