

NEWCASTLE BRIDGE CLUB

Committee Meeting Agenda

Date/Time of Meeting: Wednesday 9th April 2014 to start at 0830hrs.

Agenda Items:

- 1) Apologies.
- 2) Minutes of previous committee meeting dated 12th March 2014.
- 3) Carry-over Issues:-
 - 3.1. Club Webpage progress RB
 - 3.2. *Rules & Regulations* update GR
 - 3.3. Front fence options All
 - 3.4. Session announcement format TW
 - 3.5. NSWBA eNews publicity GR
 - 3.6. Congress, splitting the field and prize list JH
- 4) Strategic Plan Report
- 5) Correspondence - see attached correspondence register.
- 6) Treasurer's Reports.
- 7) General Business:-
 - a. Triangles for team events
- 8) Date for the next general meeting.

NEWCASTLE BRIDGE CLUB

Committee Meeting

Date: 9th April 2014

Time: 8:30am

Attendees: T Wagstaff, J Hill, A Morris, P Peterson, P Robinson, B Webster K Wilks and G Rummey.

Apologies: R Broughton, E Sellers and A Stiller.

Minutes

Agenda item: Minutes 12th March 2014. **Presenter:** G Rummey

Discussion: Ken moved that the minutes be taken as read and be accepted. Alison seconded the motion and the minutes were accepted. Tony signed the minutes as being a true record of the previous committee meeting.

Carry over items:

Agenda item: Club Webpage progress. **Presenter:** K Wilks

Discussion: Ken reported that the webpage was nearly ready to be launched except for a few minor adjustments. He was able to show committee the webpage. Committee was pleased with the end result. Bruce wondered whether the logo could be enhanced. Ken indicated that once final approval had been given it would take a further week to publish the webpage and to provide instruction into its management.

Conclusions: Committee gave its approval to complete final design.

Action items: **Responsibility:** **Deadline:**
✓ Finalise webpage content. R Broughton asap

Agenda item: Rules & Regulations - Substitutes. **Presenter:** G Rummey

Discussion: Graham had updated the Club's *Rules and Regulations* documentation, a copy of which would appear on the webpage.

Conclusions: Completed.

Action items: **Responsibility:** **Deadline:**
✓ Nil.

Agenda item: Front fence replacement. **Presenter:** B Webster

Discussion: Bruce had been trying to interest builders in this work with little support. Details of design were discussed and it was agreed that appearance should be similar to fencing outside No 10 Young Road, no large gates to be included but the pedestrian entrance gate be retained.

Conclusions: Investigate options.

Action items: **Responsibility:** **Deadline:**
✓ Press on with the work. B Webster 13/05/14

Agenda Item: Session announcements. T Wagstaff

Discussion: Ideas to achieve a consistent approach to session announcements were under further consideration. The idea of a clipboard with a listing of relevant topics to announce at each session was favoured.

Conclusions: Formalise that concept.

Action items: **Responsibility:** **Deadline:**
✓ Provide clipboard with an up-to-date listing of topics. T Wagstaff asap

Agenda item: eNews. **Presenter:** G Rummey
Discussion: Graham had included an item about John McIlwrath's NSWBA eNews letter in the March 2014 edition of *What's Trumps*.
Conclusions: Completed.
Action items: **Responsibility:** **Deadline:**
✓ Nil.

Agenda item: 2014 Congress. **Presenter:** JH
Discussion: Janet confirmed the fields had been split and that prize monies had been allocated to the event
Conclusions: Completed.
Action items: **Responsibility:** **Deadline:**
✓ Nil.

Strategic Plan Initiatives: **Presenter:** T Wagstaff
Item: Initiatives in abeyance for this month.
Discussion:
Conclusions:
Action items: **Responsibility:** **Deadline:**
✓

Correspondence Register: **Presenter:** G Rummey
Discussion: Graham tabled the correspondence register of mail received since the last committee meeting - copy attached. He outlined details on correspondence received.
Regarding the Bill Hughes Simultaneous Pairs 2014, this is a UK based event run along similar lines as the Bridge for Brains competition.
Committee was happy not to enter the event.
Conclusions: Completed.
Action items: **Responsibility:** **Deadline:**
✓ Nil.

Treasurer's Reports: **Presenter:** J Hill
Performance: Janet tabled a copy of her Performance Report for March 2014 - copy attached. She noted that table fees had returned to forecast figures. Consumable purchases were high and she would look at implementing better cost control of the items under that heading.
Overall, the operating profit was around \$22,533, \$5,467 down on 2013 figures.
Conclusions: Completed.
Action items: **Responsibility:** **Deadline:**
✓ Nil.

Finance: Janet tabled a copy of her Finance Report - copy attached. The report showed assets worth \$100,561.

Conclusions: Janet moved acceptance of the reports, seconded by Ken and these were unanimously accepted.

Action items: **Responsibility:** **Deadline:**
✓ Nil

General Business:

Agenda item: Triangle Movements for Team Events. **Presenter:** K Wilks

Discussion: Ken tabled two options for dealing with an uneven number of entries to a teams event - copy attached. He spoke to those options.

Discussion centred on the manner in which those events could be arranged. Every effort should be made to ensure an even number of teams are registered to play in an event. The entry sheet for each event should be posted ahead of the event and entries closed off on the week-end before that event. Where a triangle movement was unavoidable and though not strictly correct for determining match results, the McManus Triangle option was favoured for use in Club events.

Conclusions: Avoid a triangle if possible but if not avoidable then matches will be determined using the McManus solution.

Action items: **Responsibility:** **Deadline:**
✓ Nil

Agenda item: Posters for Lunchtime Bridge Lessons. **Presenter:** A Morris

Discussion: Alison had prepared posters advertising the lesson initiative she had developed and was seeking assistance in getting those posters out in the public domain.

Conclusions: Members to be asked and encouraged to distribute posters.

Action items: **Responsibility:** **Deadline:**
✓ Nil

Agenda item: 2014 Congress progress **Presenter:** J Hill

Discussion: Janet reported that organisation of the congress was on track and proceeding well. However, she was seeking assistance to co-ordinate catering over the week-end.

Conclusions: Alison was prepared to fill that rôle.

Action items: **Responsibility:** **Deadline:**
✓ Nil

Agenda item: Clubhouse Shrubs. **Presenter:** B Webster

Discussion: Bruce was disappointed with the appearance of the lone pot plant in the rooms and wondered whether Committee was sufficiently interested to improve that situation.

Conclusions: Seek alternative options for a remedy.

Action items: **Responsibility:** **Deadline:**
✓ Cost regular servicing of shrubs. A Morris 13/05/14

Agenda item:	Clubhouse Security.	Presenter:	P Robinson
Discussion:	Several instances of the clubhouse not being closed down correctly at the end of sessions had been noted. Issues were discussed as to how those situations could be avoided other than through due diligence of members. Co-ordination of light switches raised as an item to investigate.		
Conclusions:	Monitor offences.		
Action items:		Responsibility:	Deadline
✓	Contact electrician for possible re-wiring of light controls.	B Webster	13/05/14

Date for the next committee meeting to be 13th May 2014.

Meeting concluded at 9:40am.

Confirmed to be a true record of the meeting.

Bruce Webster

14th May 2014

Newcastle Bridge Club
Committee Meeting 9th April 2014

Correspondence Register:

Item	Correspondent	Subject	Date
	Action		Reply

Correspondence In:

1	John Archer, Launceston BC	webpage design	30/3/14
		response giving partial details behind this Club's approach.	1/4/14
2	D Stevenson (UK)	Bill Hughes Simultaneous Pairs 2014	4/4/14
		raise in committee	
3			
4			
5			

Correspondence Out:

1	Bridge for Brains	2014 event entry interest	14/3/14
		email confirming Club's participation in 2014	nil
2			
3			