

NEWCASTLE BRIDGE CLUB

Committee Meeting Agenda

Date/Time of Meeting:

Wednesday 12th November 2014 to start at 0830 hrs.

Agenda Items:

- 1 Apologies.
- 2 Minutes of previous committee meeting dated 8th October 2014.
- 3 Carry-over Issues:
 - 3.1 Telephone wiring update TW
 - 3.2 Club Teams/GNOT events GR
 - 3.3 GNOT qualifying PP/GR
 - 3.4 Dealing machine and card condition RB
 - 3.5 Ladies toilet refit RB
 - 3.6 Draft stoppers PR
 - 3.7 Life Membership guidelines TW
 - 3.8 Data projector project JB
 - 3.9 Prize money schedule JH
 - 3.10 Social committee discussion paper AM
 - 3.11 Supervised play article JH/GR
- 4 Strategic Plan Report.
 - 4.1 Objectives and strategic actions for 2014-15
 - 4.2 Upkeep schedule
- 5 Correspondence - see attached correspondence register.
- 6 Treasurer's Reports.
- 7 General Business:
 - 7.1 Webpage publicity items;
 - 7.2 2014 Christmas parties;
 - 7.3 Use of bridgemates for Teams events; PP
 - 7.4 Allow wi-fi usage by members; TW
 - 7.5 Bridgemate maintenance; TW
 - 7.6 Teaching sub-committee report;
 - 7.7
- 8 Date for the next committee meeting.

NEWCASTLE BRIDGE CLUB - COMMITTEE MEETING

Date: 12 November 2014 **Time:** 8:30 am

In attendance: J Biddlecombe, R Broughton, J Hill, A Morris, P Peterson, P Robinson, G Rummey, E Sellers, A Stiller, T Wagstaff, and Ken Wilks.

Apologies: Nil.

Agenda Item: Minutes 8 October 2014 **Presenter:** G Rummey

Discussion: Anita moved that the minutes be taken as read. Ken seconded the motion and the minutes were accepted. Tony signed them as being a true record of the previous committee meeting.

Carry Over Items:

Agenda Item: Telephone Wiring Update **Presenters:** T Wagstaff

Discussion: Tony reported that there has been no action since he last made his report. He will be making a written complaint. Rosalie volunteered to obtain a written quote regarding costs involved in switching the provider to Telstra.

Conclusions: Current telephone service is unsatisfactory.

Action: Obtain quote from Telstra.

Responsibility: R Broughton **Deadline:** 10 December 2014

Agenda Item: Club teams / GNOT events **Presenter:** G Rummey

Discussion: Events had been put into the 2015 Calendar. No further action required.

Conclusions: Completed.

Action: Nil.

Agenda Item: GNOT qualifying **Presenter:** G Rummey

Discussion: No further action required.

Conclusions: Completed.

Action: Nil.

Agenda Item: Dealing Machine and card condition **Presenter:** R Broughton

Discussion: No further action required.

Conclusions: Completed.

Action: Nil.

Agenda Item: Ladies toilet refit **Presenter:** R Broughton
Discussion: Refit had been completed. No further action required
Conclusions: Completed.
Action: Nil.

Agenda Item: Draft stoppers **Presenter:** P Robinson
Discussion: In abeyance pending possible improvements to entrance hallway.
Conclusions: Held over.
Action: Pending.

Agenda Item: Life Membership Guidelines **Presenter:** T Wagstaff
Discussion: Graham presented a draft of proposed guidelines. Discussion led to the decision that a final draft would be presented at the next meeting for endorsement.
Conclusions: Firm guidelines required.
Action: Finalise document.
Responsibility: G Rummey **Deadline:** 10 December 2014

Agenda Item: Data projector project **Presenter:** J Biddlecombe
Discussion: Rosalie's submission to purchase a TV screen rather than a data projector (attached) was approved on the motion of Anita, seconded by Eileen. Relocation of honour and white boards will accompany this installation. Committee agreed that live results during regular pairs sessions will not be displayed on the motion of Peter, seconded by Ken.
Conclusions: Purchase and installation of TV screen approved.
Action: Make necessary arrangements.
Responsibility: J Biddlecome / R Broughton **Deadline:** 10 December 2014

Agenda Item: Prize money schedule **Presenter:** J Hill
Discussion: During discussion of a proposed schedule (attached) Pam raised the matter of achieving parity of awards for club and mixed teams. The corresponding requirement for a slight rise in the prize money allocation was endorsed by Committee on the motion of Peter, seconded by Tony. Committee agreed that members who qualify for a Tuesday Pairs Event Rookie Prize award must both be below 15MP's. That restriction is to be communicated along with changes to prize schedules.
Conclusions: Post and announce prize money allocation for each event.
Action: Draft announcements for directors.
Responsibility: P Robinson **Deadline:** 10 December 2014

Agenda Item: Social committee discussion paper **Presenter:** A Morrison

Discussion: Alison tabled her ideas regarding the role of the newly formed Social Subcommittee, consisting of Alison Morris, chair, and members Jill Blenkey, Kay Rich and Eileen Sellers. Following considerable discussion, it was agreed to delegate responsibility for all social activities at the Club to the group. Due to the short timeline, it was agreed that sessions to the group Xmas parties during the week of 8 December 2014 would draw the usual fees but be catered by the sub-committee. A budget of \$1800 to cover catering for that week was agreed.

The role of this sub-committee requires definition.

Conclusions: Social Subcommittee to organise catering for Club events. The role of the sub-committee is to be clarified.

Action: Organise Christmas functions. Define role of sub-committee.

Responsibility: A Morris / T Wagstaff **Deadline:** 10 December 2014

Agenda Item: Supervised play article **Presenter:** J Hill

Discussion: Item carried over pending clarification of expectations from mentoring and mentors.

Conclusions: Supervised play and mentoring to be reviewed.

Action: Prepare appropriate report.

Responsibility: J Hill **Deadline:** 10 December 2014

Agenda Item: Strategic Plan Report **Presenter:** T Wagstaff

Discussion: Two papers - Strategic Plan Objectives and Actions (Section 5) and Long Term Maintenance and Asset Replacement Schedule were tabled for discussion. As the significance and complexity of these matters is considerable, it was decided that some revision and deeper discussion would be required.

Conclusions: Consider above papers in more depth.

Action: Submit revised papers to next meeting.

Responsibility: T Wagstaff **Deadline:** 10 December 2014

Agenda Item: Correspondence **Presenter:** G Rummey

Discussion: The correspondence register was tabled and noted.

Conclusions: Completed.

Action: Nil.

Treasurer's reports:

Agenda Item: Performance Report **Presenter:** J Biddlecombe

Discussion: Jeff tabled a basic report covering performance for the year to October - copy attached. That report shows a profit of \$5,210.

Agenda Item: Finance Report **Presenter:** J Biddlecombe

Discussion: Jeff tabled a balance sheet for the year to October - copy attached. Cash on hand stands at \$106,900.

Conclusions: The reports were accepted.

Action: Nil.

General Business:

Agenda Item: Webpage publicity items **Presenter:** R Broughton

Discussion: Rosalie advised that in order to keep the website current and appealing, more reports of timely events would be valuable. Stuart Roach has expressed willingness to assist. Alison will take a leadership role in promoting such reporting. Interclub results will be reported by Eileen. Ken will post occasional hand analysis, based ideally on actual hands played recently, when provided to him.

Conclusions: Richer information needed on website.

Action: Promote writing and reporting of all recent events on the website

Responsibility: A Morris **Deadline:** 10 December 2014

Agenda Item: Use of bridgemates for Teams events **Presenter:** P Peterson

Discussion: Peter explained that allowing bridgemates to report live results is not equitable for team events. Committee endorsed his recommendation to disable this function for those events.

Conclusions: Completed.

Action: Nil.

Agenda Item: Wi-Fi usage by members **Presenter:** T Wagstaff

Discussion: Tony recommended that wi-fi usage by members be allowed. Committee accepted the recommendation. Details for access to the web need to be promulgated to members.

Conclusions: Offer members wi-fi access and provide access details.

Action: Promulgate wi-fi availability.

Responsibility: G Rummey **Deadline:** 10 December 2014

Agenda Item: Bridgemate maintenance **Presenter:** T Wagstaff

Discussion: Due to anticipated wear and tear, several bridgemates no longer function properly. Ken suggested that the Club purchase replacement pads at approximately \$10 per pad. To allow for further attrition and provide a stock pile, Committee approved the purchase of 20 pads.

Conclusions: Replacement pads to be purchased and installed.

Responsibility: K Wilks **Deadline:** 10 December 2014

Committee Meeting 12th November 2014

Correspondence Register:

Item	Correspondent	Subject	Date
	Action		Reply

Correspondence In:

1	Stephanie Mathews	Central Coast BC, Almost Summer Teams event	27/10
	posted brochure on notice board		
2	Dani Vikor, Bridge Magic	Teaching facilities	25/10
	forwarded to Janet for her consideration		
3	Peter Kieran	Novice and Restricted Teams event at Woy Woy	30/10
	suggestion to email to members		
4	Jenny Swanson	New email address	4/11
	Noted		
5			
6			

Correspondence Out:

1			
2			
3			

As a result of comments in Committee at the last meeting, in particular the perception that a Data Projector is old technology, I have done further investigation for projecting data onto a large screen.

- A 50” monitor is too small for the size of our room.
 - I spoke with Peter Busch, Compscore2, and he advised me that 50” screens were used in the New Zealand Congress and were very difficult to read due to the fact that our reports are square based not rectangle. He advocates the use of a Data Projector but admits that he has not seen a 70” screen in use.
- A 70” monitor is \$5,600 without installation.
- A 70” Sharp LED Television is \$3,598 but currently on special for \$2,498.
- Nick Hughes used a 60” television screen at the Muswellbrook Congress, with success, and he advised me he finds the television screen is his preferred option. Trumps Bridge Centre has a television monitor in one room and data projector in the other. The data projector is used for lessons the screen is larger screen than their television screen.

Proposal

- | | |
|--------------------------------------------------------------------------------------------------------------------------|------------|
| 1. Purchase a Sharp LED LC70LE650X | \$2,468.00 |
| 2. Purchase brackets to mount television to wall | \$ 74.00 |
| 3. Install above, including television aerial and relocate the microphone, as per attached Quotation from OAS Technology | \$1,639.00 |
| 4. Position the unit on the opposite wall to the scoring desk | |

Cost **\$4,181.00**

Amended Allocation of Prizes for 2015					
Event Type	1st	2nd	3rd	Handicap	Total
Club Champion Teams	\$240	\$120	\$60	4th \$40	\$420
Club Champion Pairs	\$120	\$60	\$36		\$216
Club Mixed Teams	\$200	\$100	\$48		\$348
Club Mixed Pairs	\$120	\$60	\$36		\$216
Teams (3 week)	\$144	\$96	\$48		\$288
One-day Teams	\$72	\$48	\$24		\$144
Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
Monday Afternoon					
February pairs (3 week)	\$72	\$48	\$24	\$24	\$168
May Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
August Pairs (3 weeks)	\$72	\$48	\$24	\$24	\$168
October Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
					\$672
Monday Evening					
March Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
November Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
					\$336
Tuesday Morning					
Feb Teams (1 day)	\$72	\$48	\$24		\$144
March Pairs (3 week)	\$72	\$48	\$24	R \$24	\$168
April Teams (1 day)	\$72	\$48	\$24		\$144
July Pairs (3 week)	\$72	\$48	\$24	R \$24	\$168
September Teams (1 day)	\$72	\$48	\$24		\$156
November Pairs (3 week)	\$72	\$48	\$24	R \$24	\$168
					\$948
Wednesday Daytime					
March Teams (3 week) C/T	\$144	\$96	\$48		\$288
April Teams (1 day)	\$72	\$48	\$24		\$144
July Teams (1 day)	\$72	\$48	\$24		\$144
September Teams (1 day)	\$72	\$48	\$24		\$144
November Pairs (3 weeks)	\$72	\$48	\$24	\$24	\$168
					\$888
Thursday Evening					
Club Mixed Pairs (3 week)	\$120	\$60	\$36		\$216
Club Mixed Teams (3 week)	\$200	\$100	\$48		\$348
					\$564
Friday Morning					
February Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
June Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
September Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
November Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
					\$672
Saturday Afternoon					
February Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
July Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
September Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
November Pairs (3 week)	\$72	\$48	\$24	\$24	\$168
					\$672
Special Events					
Club Championship Pairs	\$120	\$60	\$36		\$216
Club Championship Teams	\$240	\$120	\$60	4th \$40	\$450
					\$666
Grand Total					\$5,378

Discussion Paper for the NBC Committee

The NBC Social Committee Members: Eileen Sellers, Jill Blenkey, Kay Rich and Alison Morris.

At this stage the Social Committee has not formally met, but several items have been discussed and placed on the agenda for further discussion and action with the NBC's Committee's approval.

The Social Committee sees its function as twofold:

1. To assist the NBC Congress Convenor; and
2. To maximise the membership's benefits and enjoyment.

The Social Committee's most immediate concern is the 2015 NBC Congress in June, and the appropriate catering required over the two day event. In addition early discussions have also identified other areas for consideration. These include;

- Member social functions;
- Member prizes;
- Possible NBC branding on wine for social events and prizes;
- Post/prior tutorial catering;
- Tuesday morning social events;
- Christmas celebrations;
- Interclub event catering; and
- Guest speaker/tutorial events and catering

We are hoping to meet in the next two weeks, and would appreciate the Committee's input on:

- Additional areas of consideration;
- Budgets; and
- The Committee's responsibilities – both reporting and financial