

## Summary: Committee Meeting held 09 May 2019

<p><b>Resignation from the Committee</b></p> <p>Howard Bridgman has resigned from the Committee effective immediately. The main reason was that he felt he could not contribute in the way he had hoped.</p>
<p><b>2019 Congress</b></p> <p>A separate meeting was arranged to progress the actions needed to finalize Congress. Volunteers are needed to help in the kitchen, bake goods for morning and afternoon teas, set up and pack up, and MORE! All participants in the Congress are reminded that system cards are required.</p>
<p><b>Publicity</b></p> <p>The Winter Newsletter is due for release on 01 June. Members are asked to check their spam folder in case it goes there. The Facebook page is going OK and will be continued. It was agreed to display monthly events in a calendar format because it is an easy format to follow.</p>
<p><b>Cleaners</b></p> <p>A decision was made not to proceed with an extra clean of the men's toilets as it does not appear to be needed.</p>
<p><b>Management Plan</b></p> <p>The document was finalized after a meeting on 04 April. A sub-committee consisting of Jeff Biddlecombe, Tony Wagstaff and Caroline Carey will now progress the agreed actions and provide regular updates to the Committee.</p>
<p><b>Bridge Education</b></p> <p>Paul Rooms will run Defence lessons commencing 10 May for 6 weeks. The limit of 40 places was filled very quickly. Other lessons are being considered, including a re-run of the Card Play lessons (Ken Wilks), Bidding (Ken Wilks) and Doubles. A schedule is being prepared for the Committee to review. The format of Beginners' Lessons is also being reviewed.</p>
<p><b>Regulations for Country Teams Qualifying and Mixed Pairs</b></p> <p>The discussion has been postponed until the July meeting so that the required Committee members can be in attendance.</p>
<p><b>Financial Reports</b></p> <p>The YTD Profit of \$13,378 is above budget mainly due to the timing of our rates payment, but lower than last year. Table numbers are 3.4% above budget YTD but table fees are up by only 1.5% YTD. The difference is due to the cost of the standby program, which wasn't allowed for in the budget (now included in the full year update). Compared to last year, consumables are up by \$1234 while Repairs and Maintenance are down by \$2698. Other variances are mainly due to timing. The Tuesday session, while still strong, is down by 8.5% compared to last year.</p>
<p><b>Tablecloths</b></p> <p>The new tablecloths have been delivered and are now on the tables. A request was made that if a cloth is soiled during play, that it be removed and put aside for laundering (NOT to put a clean one over the top of the soiled one).</p>
<p><b>Safety Incident</b></p> <p>Following a fall at the club recently it was agreed that our Medical Procedure be reviewed. Ailsa Kearney was appointed Safety Officer and will review the procedure and check that our First Aid kit complies with the Regulations. The cord of the standard lamp near Table 1 may have partially caused the fall so it was agreed that the lamp be put away when not in use. There were concerns following the fall that if our bed had been used that it could have collapsed. This combined with the fact that the protocol is not to try and move a person after a fall led to the decision that we dispose of the bed.</p>
<p><b>Next Committee Meetings</b></p> <p>Committee meeting: Thursday 13<sup>th</sup> June at 1:30pm.</p>