



Committee Meeting Agenda

Location:	Newcastle Bridge Club	Date:	Thursday 08/04/2021
Chair:	Jeff Biddlecombe	Time:	1:20 pm
AGENDA			
1. Apologies: R. Broughton			
2. Minutes of previous meeting dated 11 March 2021			
3. Correspondence			
3.1. Toronto Bridge Club email re Congress Sun 12 th Sept (TBC 50 th anniversary)			
3.2. Illawarra Bridge Assoc email re Congress 12/13 th June (F2F)			
3.3. Peninsula Bridge Club email re Swiss Teams Congress Sun 18 th April (online)			
4. Business arising from correspondence and previous minutes			
4.1. Rookie Row terminated?..... All			
4.2. Partner Finder – information on website All			
5. New Business			
5.1. Feedback / suggestion box..... Vincia			
5.2. Safe service of food (socials) Jeff			
5.3. Outer Metro NSW Teams Championship Jeff			
5.4. Club Mixed Pairs and Open Pair Championships..... Peter			
6. Financials			
6.1. Reports Janet			
7. Next Meeting: Thursday 13th May at 1:20pm			

COMMITTEE MEETING MINUTES: April 2021

Location:	Newcastle Bridge Club	Date:	08/04/2021
Chair:	Jeff Biddlecombe	Time:	1:20pm
Attendees:	Jeff Biddlecombe, Julie Butel (minute taker), Caroline Carey, Janet Hill, Ailsa Kearney, Vincia Martin, Peter Peterson, Ken Wilks		

AGENDA ITEM

1. WELCOME AND APOLOGIES

Jeff opened the meeting at 1:20pm. Apologies: Rosalie Broughton

2. MINUTES OF PREVIOUS MEETING (11/03/2021)

Ken moved that the minutes of the last meeting be accepted, and Peter seconded the motion. Jeff then signed the minutes as a true record of the meeting.

3. CORRESPONDENCE

3.1. Email from Toronto Bridge Club re its Congress on Sunday 12th September (face to face). It is also the Club's 50th anniversary.

Action: Include details in the June Newsletter (Caroline).

3.2. Email from Illawarra Bridge Association re its Chris Diment Memorial Congress on 12/13th June (face to face). Registration is available online from 12th May.

Action: Poster to be put on display at the Club (Julie)

3.3. Email from Peninsula Bridge Club re its Swiss Pairs Congress on Sunday 18th April (online).

Action: No action required.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. Rookie Row (Friday Session)

This has been terminated due to lack of interest. It has now been deleted from the website and calendar.

Action: No further action.

4.2. Partner Finder

A member who may be interested in being listed on the website to assist with this was discussed. In the meantime, the standby system is working well.

Action: Jeff agreed to make contact with the member in question and advise.

AGENDA ITEM

5. NEW BUSINESS

5.1. Feedback / Suggestion Box

Vincia suggested that we have a suggestion box at the Club to accommodate queries and comments from members. It was agreed to set one up, to review any contributions at each Committee meeting and then communicate the outcome to the initiator. It was agreed not to consider anonymous entries.

Action: *Arrange to get an appropriate box including instructions (Vincia); email members once the box is ready (Julie); include as an item on Committee meeting agendas (Julie)*

5.2. Safe Service of Food (Socials)

Julie reported that any mention of not being allowed to serve buffet-style food has been deleted from all COVID Safety Plan templates. Moreover, effective 30 March 2021, all of NSW now has one set of COVID-19 rules for what you can do. It was agreed that even though the rules have been relaxed, we still need to remain vigilant and have procedures in place to achieve this.

Action: *Update the COVID Safety Plan using the revised template and re-register; amend our procedures so that they are consistent with the revised COVID Safety Plan and our objectives (Julie, Jeff, Ailsa)*

5.3. Outer Metro NSW Teams Championship

This is a new annual inter-club Teams event open only to clubs in the NSWBA's Outer Metro Zone (the Central Coast and Hunter Regions). It will be held at Central Coast Leagues Club on Sunday 22 August. NBC is eligible to send 3 teams based on current membership numbers. The format will be a 6-round Swiss Teams of 9-board matches; teams from the same club will not play against each other. It is up to individual clubs to determine their method of selecting the representative teams. Registration is required by 01 July.

Action: *Details to be sent to all members via email by 18/5 requesting a response from anyone interested in participating by no later than 18/6. Based on responses received, the Committee will finalize NBC's teams, advise the members, and enter the teams on the NSWBA website by the cut-off date. The details will also be included in the June Newsletter.*

5.4. Club Mixed Pairs and Open Pairs Championships

- **Club Mixed Pairs Championship** is scheduled for Sunday 18th April. Entries must close by 6pm Wed 14th April so boards can be dealt and seeding determined (based on Masterpoints). The event will not be run if fewer than 12 pairs enter; currently only 7 pairs have registered.

Action: *Email to be sent to all members this week advising cut-off date and minimum pairs needed (Julie)*

AGENDA ITEM

- **Club Open Pairs Championship** is scheduled for Sunday 2nd May. Entries must close by 6pm Wed 28th April. A minimum of 12 pairs is needed for the event to be run.

Action: Include details in email re Mixed Pairs (Julie)

5.5. Club Teams Events

Entries will need to close a week before the events to allow for dealing. The Country Teams Qualifier is scheduled for Sunday 6th June so entries will close 6pm Sat 29th May.

Action: Send members a reminder email by 5th May (Julie)

6. FINANCIALS

6.1. P & L (attached)

Profit and loss statement for July 2020 to March 2021 was tabled.

It was noted that:

- Table numbers are averaging 70 / week (compared with 80 pre COVID)
- No major expenditure has been incurred in recent months
- JobKeeper and Government support commenced March 2020 but no payments were received until April so nothing to report for LY YTD
- While Net Profit/Loss looks favourable compared with LY, we need to get through 2021 to see the full picture

6.2. Funds (attached)

- Available funds: \$56,114 (compared with \$48,000 LY)
- Invested funds are line ball with initial invested amount. It was agreed that there is no need to re-evaluate the investments at this stage.

6.3. EFTPOS

The question was raised if we should be looking at EFTPOS options to replace cash and tokens. It was agreed that there appears to be no easy alternative at present. However, Janet agreed to find out what other clubs (e.g. Bathurst) are doing.

7. MEETING CLOSE: The meeting concluded at 2:35pm

8. NEXT MEETING:

Thursday 13th May @ 1:20pm

Confirmed to be a true record of the meeting

Moved by:	K WILKS
Seconded by:	J HILL
Signed by:	J. B. [Signature]
Date:	13.5.21

Newcastle Bridge Club 12 Young Road Broadmeadow 2292 Profit & Loss [With Last Year] July 2020 To March 2021			
	This Year		Last Year
Income			
Weekend Club Events	\$0.00		\$577.00
Hosting Events	\$0.00		\$736.00
Subscriptions	\$9,950.00		\$11,190.00
Table Fees			
Monday Supervised Play	\$2,182.00		\$333.00
Monday - Day	\$10,470.00		\$7,922.00
Monday Evening	\$366.00		\$3,384.00
Tuesday - Day	\$14,834.00		\$15,551.00
Tuesday Supervised Play	\$2,752.00		\$4,233.00
Wednesday	\$6,682.00		\$7,416.00
Thursday Morning	\$11,524.00		\$12,910.00
Friday	\$7,468.00		\$9,986.00
Saturday	\$4,146.00		\$7,352.00
Total Table Fees	\$60,424.00		\$69,087.00
Board Dealing	\$64.80		\$1,171.80
Donations	\$500.00		\$0.00
Hall Hire	\$80.00		\$320.00
Sundry Receipts	\$0.00		\$0.01
JobKeeper Subsidy	\$21,900.00		\$0.00
Total Income	\$92,918.80		\$83,081.81
Expenses			
Audit Fees	\$3,190.00		\$1,870.00
Bank Charges	\$0.00		\$50.00
Card Dealing	\$152.00		\$1,032.00
Cleaning	\$9,940.50		\$8,485.00
Consumables	\$3,814.97		\$4,097.58
Insurance	\$3,055.55		\$2,798.00
Printing, Stationery & Postage	\$1,602.11		\$2,939.80
Prize Money	\$0.00		\$4,342.00
Refreshments	\$1,845.45		\$2,538.02
Socials	\$0.00		\$1,009.17
Subscriptions / Membership	\$129.00		\$47.00
Congress	\$0.00		\$113.09
Other Competitions	\$180.00		\$2,223.85
Office Staff	\$5,970.47		\$7,038.19
Superannuation	\$1,227.87		\$1,272.29
Non Playing Director	\$7,280.00		\$7,700.00
JobKeeper Top Up	\$9,455.84		\$0.00
Affiliation (NSWBA)	\$2,868.05		\$3,050.00
Capitation (ABF)	\$60.40		\$80.90
Masterpoints	\$804.28		\$1,937.85
R&M Air Conditioning	\$360.00		\$720.00
R&M Building	\$15,953.46		\$8,416.36
R&M Equipment	\$1,016.53		\$441.40
R&M Grounds	\$264.00		\$183.26
Electricity	\$1,457.18		\$2,343.51
Rates - Land / Water	\$9,675.68		\$9,996.08
Telecommunications	\$1,874.62		\$946.62
MYOB AccountRight	\$0.00		\$439.70
MYOB Essentials	\$90.00		\$64.84
Pianola	\$600.00		\$600.00
Web Site	\$110.00		\$630.00
Total Expenses	\$82,977.96		\$77,406.51
Profit from Bridge	\$9,940.84		\$5,675.30
Other Income			
Interest Income	\$151.67		\$1,058.92
Investment Income	\$3,148.73		\$490.91
Covid 19 Government Support	\$7,022.00		\$0.00
Total Other Income	\$10,322.40		\$1,549.83
Net Profit/(Loss)	\$20,263.24		\$7,225.13

Newcastle Bridge Club
April 2021

Funds on Hand as at 31st March

ANZ Cheque Account	\$25,989
ANZ On-line Saver	\$30,125

Invested funds as at 4th April

	Units	Cost	Market Value	Dist (July to March)
IAF –ishares Composite Bond ETF	215	\$24,787	\$24,170	\$347
VAP –Vanguard Australian Property ETF	110	\$10,186	\$9,022	\$179
VDCO- Vanguard Diverse conservative ETF	720	\$40,022	\$38,311	\$1,996
VGB-Vanguard Australian Gov Bond	465	<u>\$24,928</u>	<u>\$23,705</u>	<u>\$622</u>
		<u>\$99,923</u>	<u>\$95,208</u>	<u>\$3,144</u>