

Committee Meeting Agenda

Location:	Newcastle Bridge Club	Date:	Thursday 13/05/2021
Chair:	Jeff Biddlecombe	Time:	1:20 pm
AGENDA			
1. Apologies: Peter Peterson			
2. Minutes of previous meeting dated 8 April 2021			
3. Correspondence			
3.1. Email: Bridge for Brains 20-26/09/21			
3.2. Email: Paul Marston: Online Intro to Bridge courses			
3.3. Email: Newcastle Retirement Village & Resort Expo			
4. Business arising from correspondence and previous minutes			
4.1. Suggestion box..... Vincia / All			
4.2. Partner Finder – replacement for Jan Nicol..... Jeff			
4.3. COVID Safety Plan update Julie			
4.4. Outer Metro NSW Teams Championship (email) Julie			
4.5. Country Teams Qualifying Sunday 6 th June All			
4.6. EFTPOS research..... Janet			
5. New Business			
5.1. Reintroduction of prizes..... Janet			
5.2. Newsletter (approval for prize, Club Pairs report) Caroline			
5.3. Club Pairs Championship 2021 (report)..... Peter			
5.4. State Mixed Pairs Final Ken			
6. Financials			
6.1. Reports Janet			
7. Next Meeting: Thursday 10th June at 1:20pm			
NB. Due to Peter Peterson's absence, the discussion regarding Championship events (e.g. format, etc) will be held over until the June meeting.			

COMMITTEE MEETING MINUTES: May 2021

Location:	Newcastle Bridge Club	Date:	13/05/2021
Chair:	Jeff Biddlecombe	Time:	1:20pm
Attendees:	Jeff Biddlecombe, Rosalie Broughton, Julie Butel (minute taker), Caroline Carey, Janet Hill, Ailsa Kearney, Vincia Martin, Ken Wilks		

AGENDA ITEM

1. WELCOME AND APOLOGIES

Jeff opened the meeting at 1:20pm. Apologies: Peter Peterson

2. MINUTES OF PREVIOUS MEETING (08/04/2021)

Ken moved that the minutes of the last meeting be accepted, and Janet seconded the motion. Jeff then signed the minutes as a true record of the meeting.

Julie thanked everyone for prompt feedback on the minutes after the last meeting (including acceptance).

3. CORRESPONDENCE

- 3.1. Email from NeuRa advising Bridge for Brain Research Challenge is planned for September 20-26, 2021. Updates re registrations will be advised shortly.** After discussion, it was agreed to involve the Tuesday session in the event.

Action: Await registration details.

- 3.2. Email from Paul Marston re online Introduction to Bridge Classes.** It was agreed that the lessons may be of use to beginners and to include details in the next Newsletter.

Action: Julie to forward details to **Caroline** for inclusion in the Newsletter.

- 3.3. Email re Newcastle Hunter Retirement Village & Resort Expo (23/24 May).**

Action: In accordance with our previous decision not to promote activities unrelated to Bridge, no action is required.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. Suggestion Box

The Suggestion Box is up and running and a few members have contributed. As agreed at the last meeting, contributions were reviewed, and agreement reached regarding responses, which will be communicated individually. This will be an ongoing agenda item for each Committee meeting.

AGENDA ITEM

Thank you to those members who have taken the time to make suggestions. Everyone is encouraged to contribute if they have something to say.

Action: *Jeff agreed to contact the members who had contributed and provide feedback.*

4.2. Partner Finder

Mik Ilett has agreed to replace Jan Nicol, who has retired from the role. The Committee would like to thank Jan for her many years of service as Partner Finder.

Action: *Ken to update the website to reflect the change.*

4.3. COVID Safety Plan Update

As agreed as the last meeting, our COVID Safety Plan has been updated using the revised template and has been registered with the NSW Government. Our procedures have been amended so that they are consistent with the revised plan. A section covering the safe service of food has been added to the procedures. Copies are on display at the Club.

Action: *No further action required.*

4.4. Outer Metro NSW Teams Championship

Details of this new Championship event will be emailed to all members by 18/5 requesting a response from anyone who is interested. The Committee will then finalize our teams and enter them on the NSWBA website. Details will also be included in the next Newsletter.

Action: *Julie to email members; Caroline to include details in the Newsletter.*

4.5. Country Teams Qualifying Sunday 6th June

There are currently only 4 teams registered for this event. After discussion, it was decided that, based on the disappointment shown when the Mixed Pairs event was cancelled due to insufficient registrations, that the event could proceed even if the minimum of 6 teams was not achieved, provided the entrants were happy to do so.

Lack of entrants may be due to a pair not being able to make up a team. It was decided to put a form on the notice board so that if any pair has this problem, we can try to find them another pair.

Action: *Ken to contact entrants if the criteria of 6 teams is not met so that a decision to proceed or not can be reached; Vincia to put a form on the noticeboard, then assist pairs to make up a team if possible.*

4.6. EFTPOS Research

Janet advised that she will make contact with the relevant person when she plays at the Central Coast in June.

Action: *Carry over the discussion to the July meeting.*

AGENDA ITEM

5. NEW BUSINESS

5.1. Reintroduction of Prizes

Janet had circulated a document suggesting that prizes be allocated to some events this year. Some options were discussed, and it was agreed in principle to proceed. The value of prizes would be approximately \$1000 in total.

Action: *Janet, Ken and Rosalie agreed to work through the details for 3-week events in August for discussion and agreement at the June meeting.*

5.2. Newsletter

Caroline is planning to run a guessing competition in the next Newsletter and sought approval to offer prizes (tokens to play Bridge). This was agreed. Peter Peterson had suggested that a report about the recent Club Pairs Championship be included in the next Newsletter.

Action: *Caroline to action*

5.3. Report - Club Pairs Championship 2021 (Peter Peterson -Tournament Dir)

The Club Pairs Championship was held on Sunday 02 May, with 12 pairs participating. The event ran smoothly, and all participants seemed to have a good day of Bridge.

The winners:

1st - Peter Peterson & Peter Wheatley (58.7%)

2nd - Chris Dibley & Michael Seldon (56.9%)

3rd - Pam Robinson & Christo Moskovsky (56.3%)

Special thanks to Charles & Lesley Bowen-Thomas, who agreed to be a standby pair, and were called in as a replacement at the last minute. They had a great result, coming 5th overall, and 2nd on handicap.

I would like to add my thanks to Rosalie Broughton, who worked hard behind the scenes to ensure that there was an even number of pairs, with no half table.

5.4. State Mixed Pairs Final

Ken advised that following the cancellation of the Club Mixed Pairs Championship event due to insufficient registrations, he had emailed those who had registered to see if they were interested in playing in the State Finals and if so, to contact him. There was no response. A follow up email was sent on 7th May, again with no response.

Action: *No further action required.*

6. FINANCIALS

6.1. P & L (attached)

Profit and loss statement for July 2020 to April 2021 was tabled.

AGENDA ITEM

As previously reported, our net profit compared with the same time last year is favourable, due almost entirely to Government support due to COVID.

6.2. Funds

Available funds: \$57,000

6.3. State Government Rebate for Small Business Fees and Charges

Janet advised that as a Not for Profit / Pay no GST organization, we may be eligible for a state Government rebate, mainly relating to rate charges.

Action: *Janet and Ken* to work with our accountants and apply.

6.4. Long-Term Maintenance and Capital Replacement Schedule

Janet advised that a review of the long-term schedule is overdue and that some written-off assets are still on the schedule.

Action: *Janet will work with Ken to update the schedule.*

Janet moved that the Financial Report be accepted, and Rosalie seconded the motion.

7. MEETING CLOSE: The meeting concluded at 2:40pm**8. NEXT MEETING:**

Thursday 10th June @ 1:20pm

NB. A discussion regarding Club Championship events (i.e. format, etc) will be included on the agenda for that meeting.

Confirmed to be a true record of the meeting

Moved by:	<i>R. Braughton</i>
Seconded by:	<i>K. Wilks</i>
Signed by:	<i>J. Braughton</i>
Date:	<i>9.6.21</i>

Newcastle Bridge Club			
Profit & Loss [With Last Year]			
July 2020 To April 2021			
	This Year	Last Year	This Month
Income			
Weekend Club Events	\$0.00	\$577.00	
Hosting Events	\$0.00	\$736.00	
Subscriptions	\$10,015.00	\$11,190.00	
Monday Supervised Play	\$2,594.00	\$333.00	\$412.00
Monday - Day	\$11,416.00	\$7,922.00	\$946.00
Monday Evening	\$366.00	\$3,384.00	
Tuesday - Day	\$16,424.00	\$15,551.00	\$1,590.00
Tuesday Supervised Play	\$3,040.00	\$4,233.00	\$288.00
Wednesday	\$7,426.00	\$7,416.00	\$744.00
Thursday Morning	\$12,736.00	\$12,910.00	\$1,212.00
Friday	\$7,928.00	\$9,986.00	\$460.00
Saturday	\$4,550.00	\$7,352.00	\$404.00
Total Table Fees	\$66,480.00	\$69,087.00	\$6,056.00
Board Dealing	\$208.80	\$1,155.60	\$115.20
Donations	\$500.00	\$0.00	
Hall Hire	\$100.00	\$320.00	\$20.00
JobKeeper Subsidy	\$21,900.00	\$0.00	
Total Income	\$99,203.80	\$83,065.61	\$6,191.20
Expenses			
Audit Fees	\$3,190.00	\$1,870.00	
Bank Charges	\$0.00	\$50.00	
Card Dealing	\$208.00	\$1,032.00	\$56.00
Cleaning	\$11,040.50	\$8,485.00	\$1,100.00
Consumables	\$4,169.70	\$4,053.69	\$354.73
Insurance	\$3,055.55	\$2,798.00	
Printing, Stationery & Postage	\$1,602.11	\$2,939.80	
Prize Money	\$0.00	\$4,342.00	
Refreshments	\$2,068.34	\$2,538.02	\$174.19
Socials	\$0.00	\$1,009.17	
Subscriptions / Membership	\$129.00	\$47.00	
Congress	\$0.00	\$113.09	
Other Competitions	\$180.00	\$2,223.85	
Office Staff	\$6,691.15	\$7,227.08	\$720.68
Superannuation	\$1,685.23	\$1,641.07	\$457.36
Non Playing Director	\$8,120.00	\$7,700.00	\$980.00
JobKeeper Top Up	\$9,455.84	\$3,561.12	
Affiliation (NSWBA)	\$5,512.05	\$3,050.00	
Capitation (ABF)	\$60.40	\$4,631.20	
Masterpoints	\$1,324.22	\$2,543.63	
R&M Air Conditioning	\$360.00	\$720.00	
R&M Building	\$15,953.46	\$8,416.36	
R&M Equipment	\$1,370.83	\$540.40	\$354.30
R&M Grounds	\$330.00	\$282.26	\$66.00
Electricity	\$1,457.18	\$2,343.51	
Rates - Land / Water	\$12,330.68	\$12,634.08	\$2,655.00
Telecommunications	\$1,981.80	\$1,051.46	\$107.18
MYOB AccountRight	\$0.00	\$499.20	
MYOB Essentials	\$100.00	\$74.84	\$10.00
Pianola	\$600.00	\$600.00	
Web Site	\$110.00	\$630.00	
Total Expenses	\$93,086.04	\$89,647.83	\$7,035.44
Operating Profit	\$6,117.76	(\$6,582.22)	\$844.24
Interest Income	\$154.19	\$1,058.92	
Investment Income	\$4,782.80	\$949.51	\$1,634.87
Covid 19 Government Support	\$7,022.00	\$10,000.00	
Total Other Income	\$11,958.99	\$12,008.43	\$1,634.87
Net Profit/(Loss)	\$18,076.75	\$5,426.21	\$789.00