

Committee Meeting Agenda

Location:	Newcastle Bridge Club	Date:	Wednesday 9/06/2021
Chair:	Jeff Biddlecombe	Time:	1:45 pm
AGENDA			
1. Apologies: Ailsa Kearney			
2. Minutes of previous meeting dated 13 May 2021			
3. Correspondence			
3.1. Outer Metro NSW Teams Championship responses.....			
4. Business arising from correspondence and previous minutes			
4.1. Suggestion box comments All			
4.2. Country Teams Qualifying Sunday 6 th June All			
4.3. EFTPOS research Janet			
5. New Business			
5.1. Reintroduction of prizes Janet/Ken/Rosalie			
5.2. Club Championship events (format, etc) Jeff and all			
5.3. Latest Newsletter Caroline			
6. Financials			
6.1. Reports Janet			
6.2. State Government rebate Ken/Janet			
6.3. Maintenance/Capital Replacement Schedule Ken/Janet			
7. Next Meeting: Thursday 8th July at 1:20pm			

COMMITTEE MEETING MINUTES: June 2021

Location:	Newcastle Bridge Club	Date:	09/06/2021
Chair:	Jeff Biddlecombe	Time:	1:45pm
Attendees:	Jeff Biddlecombe, Rosalie Broughton, Julie Butel (minute taker), Caroline Carey, Janet Hill, Vincia Martin, Peter Peterson, Ken Wilks		

AGENDA ITEM	
1. WELCOME AND APOLOGIES	Jeff opened the meeting at 1:40pm. Apologies: Ailsa Kearney
2. MINUTES OF PREVIOUS MEETING (13/05/2021)	Rosalie moved that the minutes of the last meeting be accepted, and Ken seconded the motion. Jeff then signed the minutes as a true record of the meeting.
3. CORRESPONDENCE	<p>3.1. Outer Metro NSW Teams Championship: Responses have been received from two teams who are interested in participating. NBC can enter three teams.</p> <p>Action: <i>Julie to send an email reminding members that nominations close on 18/6; Ken will register participants on the NSWBA website by 1/7.</i></p>
4. BUSINESS ARISING FROM PREVIOUS MINUTES	<p>4.1. Suggestion Box</p> <p>Two suggestions were received since the last meeting and were discussed.</p> <p>Action: <i>Vincia to contact the members who had contributed and provide feedback.</i></p> <p>4.2. Country Teams Qualifying Sunday 6th June</p> <p>Peter reported that 5 teams had entered the event. This was less than the minimum of 6 specified but the event went ahead and went well.</p> <p>The winning team was P. Robinson/C. Moskovsky/D. Ellis/C. Ellis with S. Mayo/G. Mayo/C. Dibley/P. Nahar coming second.</p> <p>After discussion, it was agreed to sponsor the first 3 teams to the Regional Final if they are interested, given that NBC is the biggest club in the region. It was agreed to do the same for the GNOTs Regional Final.</p> <p>Action: <i>Ken to advise the teams and arrange.</i></p>

AGENDA ITEM

4.3. EFTPOS research

Janet advised that, after considering the matter, her recommendation is to do nothing at this stage.

Action: No further action.

5. NEW BUSINESS

5.1. Reintroduction of Prizes

Janet presented an overview of the percentage of funds generated by Bridge that is returned to members via prizes, competitions, and social events. While COVID-19 has necessitated some changes to the running of the club, it was agreed that it is time to reintroduce more member benefits at this stage of the pandemic. It was also agreed that it is essential to set aside sufficient funds for contingencies. This figure will be determined once the Maintenance and Capital Replacement Schedule is updated.

Since the last meeting, Rosalie, Ken and Janet had considered the options for 3-week events to be held later in the year and had circulated a discussion document prior to the meeting.

After discussing the document, it was agreed to hold 2 x 3-week events for each Bridge session in July and September (not in school holidays) with the allocation of prizes as shown in the table below. To be eligible to win, each pair must have one player who participates in all 3 sessions but can have a substitute partner for one of the sessions.

	Tokens/session	No of tokens 1 st /2 nd /Handicap/4 th /5 th etc. Handicap: both pairs <50%
Monday	24	8/6/4/4/2 5 prizes
Tuesday	38	8/6/4/4/4/4/4 8 prizes
Wednesday	18	8/6/4 3 prizes
Thursday	30	8/6/4/4/4/2/2 7 prizes
Friday	18	8/6/4 3 prizes
Saturday	10	8/2 2 prizes
Total	138	\$1104

Action: Ken to implement.

5.2. Club Championship events (format, etc)

Peter gave a summary of the history of Club Championship events over the years. A number of different formats have been trialled, but the preferred option is to run the events over 2 sessions without qualifiers.

For equity, the objective is to have exactly the same field for the 2 sessions. This is only possible if the 2 sessions are run on the same day. The only day that does not interfere with normal Bridge sessions is Sunday.

AGENDA ITEM

Peter's recommendations:

- Continue to hold Championship events as 2-session events on Sunday.
- Don't hold the Mixed Pairs Championship.
It was acknowledged that this may need further discussion (maybe at the next AGM), but if agreed, the Club would nominate participants for State Mixed Pairs.
- Combine the GNOT and Club Team events (not ideal).
- Include a social event at the end of the Club Pairs and Club Teams events
- Set the minimum numbers at 10 pairs for Pairs events and 4 teams for Teams events.

Janet then proposed that, following the success of the 1-day Team events on the Tuesday and Thursday sessions, we run an all-day Novice Teams Competition for members with ≤ 100 MPs. This would be run on a Sunday with drinks and nibbles at the end of the event.

Action: *It was agreed to raise the idea at the Tuesday and Thursday sessions. If there is sufficient interest, then choose a date and decide on prizes.*

5.3. Winter Newsletter

Caroline presented some statistics following the latest Newsletter:

- There was a 70% opening rate
- The Newsletter was viewed in the UK (20), the USA (25) and Russia (2)
- The level of interest is highest for the human-interest articles

Caroline commented that she has no contact with Tuesday and Thursday players and is looking for ways to achieve this.

In general discussion, there was consensus that the Newsletter is a worthwhile addition to the way the Club provides information to members, and that is appreciated.

6. FINANCIALS

6.1. P & L (attached)

Profit and loss statement for July 2020 to May 2021 was tabled.

As previously reported, our net profit compared with the same time last year, is favourable, due mostly to Government support due to COVID.

Vincia moved that the report be accepted, and Rosalie seconded the motion.

6.2. State Government Rebate for Small Business Fees and Charges

Ken advised that he had applied for the State Government Rebate for Small Business Fees and Charges and was successful. The rebate (\$1500) is now in our bank account.

AGENDA ITEM	
	Ken also advised that he had been approached by Red Energy and asked if they could quote on our electricity supply. The information is being evaluated.
6.3. Long-Term Maintenance and Capital Replacement Schedule	Ken advised that the schedule is significantly out of date, having not been reviewed for several years. A full review is needed but involves considerable effort and will take some time. <i>Action: Ken to update the Committee as progress is made.</i>
7. MEETING CLOSE: The meeting concluded at 3:10pm	
8. NEXT MEETING:	Thursday 8th July @ 1:20pm. There was discussion re moving the meeting to Wednesdays, but a decision is yet to be made.

Confirmed to be a true record of the meeting

Moved by:	Ken Wilke
Seconded by:	VINCIA MARTIN
Signed by:	<i>[Signature]</i>
Date:	7.7.21

Newcastle Bridge Club			
Profit & Loss [With Last Year]			
July 2020 To May 2021			
	This Year	Last Year	May-21
Income			
Weekend Club Events	\$168.00	\$577.00	\$168.00
Hosting Events	\$0.00	\$736.00	
Subscriptions	\$10,695.00	\$11,190.00	\$680.00
Table Fees			
Monday Supervised Play	\$3,014.00	\$333.00	\$286.00
Monday - Day	\$13,072.00	\$7,922.00	\$1,314.00
Monday Evening	\$366.00	\$3,384.00	
Tuesday - Day	\$19,014.00	\$15,551.00	\$2,102.00
Tuesday Supervised Play	\$3,432.00	\$4,233.00	\$324.00
Wednesday	\$8,596.00	\$7,416.00	\$930.00
Thursday Morning	\$14,674.00	\$12,910.00	\$1,554.00
Friday	\$9,248.00	\$9,986.00	\$1,032.00
Saturday	\$5,092.00	\$7,352.00	\$374.00
Total Table Fees	\$76,508.00	\$69,087.00	\$7,916.00
Board Dealing	\$324.00	\$1,155.60	\$115.20
Donations	\$500.00	\$0.00	
Hall Hire	\$130.00	\$320.00	\$30.00
JobKeeper Subsidy	\$21,900.00	\$3,000.00	
Total Income	\$110,225.00	\$86,065.61	\$8,909.20
Expenses			
Audit Fees	\$3,190.00	\$1,870.00	
Bank Charges	\$0.00	\$50.00	
Card Dealing	\$328.00	\$1,032.00	\$88.00
Cleaning	\$12,415.50	\$8,485.00	\$1,375.00
Consumables	\$4,674.35	\$4,154.29	\$504.65
Insurance	\$3,055.55	\$2,798.00	
Printing, Stationery & Postage	\$1,594.11	\$2,939.80	-\$8.00
Prize Money	\$242.00	\$4,342.00	\$242.00
Refreshments	\$2,212.69	\$2,538.02	\$140.65
Socials	\$0.00	\$1,009.17	
Subscriptions / Membership	\$129.00	\$47.00	
Congress	\$0.00	\$113.09	
Other Competitions	\$180.00	\$2,223.85	
Office Staff	\$7,411.83	\$7,368.74	\$528.50
Superannuation	\$1,685.23	\$1,641.07	
Non Playing Director	\$8,960.00	\$7,700.00	\$630.00
JobKeeper Top Up	\$9,455.84	\$6,419.46	
Affiliation (NSWBA)	\$5,512.05	\$3,050.00	
Capitation (ABF)	\$60.40	\$4,631.20	
Masterpoints	\$1,324.22	\$2,543.63	
R&M Air Conditioning	\$540.00	\$720.00	\$180.00
R&M Building	\$15,953.46	\$13,416.36	
R&M Equipment	\$1,950.43	\$761.40	\$579.00
R&M Grounds	\$363.00	\$370.26	\$33.00
Electricity	\$2,023.79	\$2,867.66	\$566.61
Rates - Land / Water	\$12,330.68	\$12,634.08	
Telecommunications	\$2,088.74	\$1,159.05	\$106.94
MYOB AccountRight	\$0.00	\$360.70	\$10.00
MYOB Essentials	\$110.00	\$84.84	
Pianola	\$600.00	\$600.00	
Web Site	\$110.00	\$630.00	
Total Expenses	\$98,500.87	\$98,560.67	\$4,976.95
Operating Profit	\$11,724.13	(\$12,495.06)	\$3,932.25
Other Income			
Interest Income	\$155.42	\$1,058.92	
Investment Income	\$4,782.35	\$1,002.87	
Covid 19 Government Support	\$7,022.00	\$10,000.00	
Total Other Income	\$11,959.77	\$12,061.79	
Net Profit/(Loss)	\$23,683.90	(\$433.27)	\$3,932.25