

## Committee Meeting Agenda

<b>Location:</b>	NBC	<b>Date:</b>	Wednesday 11/05/2022
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:40 pm
<b>AGENDA</b>			
1. <b>Apologies:</b> Rosalie Broughton, Vincia Martin, Peter Peterson			
2. <b>Minutes of previous meeting dated 13 April 2022</b>			
3. <b>Correspondence</b>			
3.1. NSWBA re youth players for Aust National Championships			
3.2. Central Coast Leagues Bridge Club re State Seniors Championships			
4. <b>Business arising from correspondence and previous minutes</b>			
4.1. Lessons to support NSWBA advertising campaign . .....Jeff			
4.2. Adding Janet as signatory to investment accounts .....Julie			
4.3. NBC Congress .....Jeff			
4.4. Cleaners.....Ken			
4.5. Water cooler.....Vincia			
4.6. Catering for social events .....Ailsa			
5. <b>New Business</b>			
5.1. Suggestion box contents.....Vincia			
5.2. Intermediate lessons (Wed pm, Chris Dibley) .....Vincia			
5.3. Items left at the club (action/disposal) .....Jeff			
5.4. Club Teams report .....Peter			
6. <b>Financials</b>			
6.1. P & L .....Janet			
6.2. Treasurer's Report.....Janet			
7. <b>General Business</b>			
8. <b>Next Meeting:</b> Wednesday 08 <sup>th</sup> June at 1:40pm			

**COMMITTEE MEETING MINUTES: MAY 2022**

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	11/05/2022
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:40 pm
<b>Attendees:</b>	Jeff Biddlecombe, Julie Butel (minute taker), Caroline Carey, Janet Hill, Ailsa Kearney, Ken Wilks		

**AGENDA ITEM**
**1. WELCOME AND APOLOGIES**

Jeff opened the meeting at 1:40 pm.

Apologies: Rosalie Broughton, Vincia Martin, Peter Peterson,

**2. MINUTES OF PREVIOUS MEETING (13/04/2022)**

Ken moved that the minutes of the previous meeting be accepted, and Janet seconded the motion. Jeff then signed the minutes as a true record of the meeting.

**3. CORRESPONDENCE**
**3.1. NSWBA: Youth players for Australian National Championships in July.**

NBC has no members who fit the age criteria.

***No action required.***

**3.2. Central Coast Leagues Bridge Club: State Seniors Championships 14-17 June.**

The flyer has been put on display at the club but some concern that it is being held in the week before our Congress.

***Action: Ken to contact Pauline Gumby re the clash.***

**4. BUSINESS ARISING FROM CORRESPONDENCE / PREVIOUS MINUTES**
**4.1. Lessons to support NSWBA advertising campaign**

Still no enquiries received due to the campaign.

***Action: No further discussion or action required.***

**4.2. Adding Janet as a signatory to our investment accounts**

Now completed. No further action or discussion required.



## AGENDA ITEM

### 4.3. NBC Congress (18/19 June)

Registrations have been slow to date (23 pairs for Swiss Pairs and 10 teams for Swiss Teams). It was agreed that the minimum numbers needed for the Congress to go ahead is 16 tables each day. The cut-off date for the decision will be Friday, 03 June.

**Action: Julie to email NBC members to remind members about the event; Jeff to contact members who currently play at other clubs, to ask for their help in promoting the Congress within those clubs.**

### 4.4. Cleaners' Performance

Ken has discussed the issues raised with the manager. No further action required at this stage.

### 4.5. Water Cooler

The water cooler has been repaired. No further action required.

### 4.6. Catering for Social Events

Ailsa reported that the approximate cost for catering for the Club Teams Championship was \$5pp. The general feedback on the quality and quantity of food provided was positive. It was agreed to use Club Teams as the basis for catering for future events, including our Congress.

## 5. NEW BUSINESS

### 5.1. Suggestion box

No suggestions received since the last meeting.

### 5.2. Intermediate Lessons

Chris Dibley has offered to do some lessons on Wednesday afternoons after the session, but the content is yet to be agreed.

**Action: Jeff to progress with Chris.**

It was also agreed that newer players need some follow up lessons. Ken agreed to run some lessons, but the timing depends on when the club is available. Jeff is considering running the next lot of Beginners lessons in September.

### 5.3. Items left at the club

It was agreed that items left at the club would be put in a box at the back of the clubhouse with a sign that anything unclaimed by 31 May would be disposed of.

**Action: Jeff will arrange the box and Caroline will prepare a sign.**

### 5.4. Club Teams Championship

Report received from Peter Peterson: "The competition was held successfully, with 7 teams competing. The winning team, and new Club

## AGENDA ITEM

champions, is Diane & Chris Ellis, Pam Robinson and Faye Larkin. Many thanks to Ailsa and Julie for providing very welcome refreshments at the close of the competition."

### 6. FINANCIALS

#### 6.1. P & L

Janet tabled the P & L for the period July 2021 to end April 2022 (see attached). The report shows that Table Fees were down for both April and YTD compared with last year. Expenses in April were up compared with April last year, mainly due to prize money. There has been a significant reduction in investment income compared to last year, a reflection of the situation with investments in general.

YTD Operating Profit year shows a loss of -\$6773, with a net profit of \$11171 due to Government support received due to COVID.

#### ***Funds on hand at 10/05/2022:***

Cheque Account	\$49,395
On-line Saver	\$30,134
Investment Account	\$86,869

Janet moved that the reports be accepted, and Ken seconded the motion.

### 7. GENERAL BUSINESS

#### 7.1. Newsletters

Caroline advised that she has decided to take a break from doing the Newsletter. The rationale is that after 12 issues over the last 3 years, it is hard to keep the content fresh and interesting.

Jeff commented that he still gets very positive feedback about the Newsletters, and thanked Caroline for her wonderful work, adding that she is welcome to do another Newsletter at any time.

Comment was also made about the quality of Caroline's other communiques – flyers, posters, Facebook posts, etc. which Caroline is happy to continue doing.

#### 7.2. Chairs in the kitchen

It was agreed that it is now the appropriate time to remove the chairs from the centre of the kitchen.

***Action: Jeff to arrange***

#### 7.3. Disabled toilet

Ailsa reported that the issues with the disabled toilet have been attended to.



**AGENDA ITEM****8. NEXT MEETING:**

Wednesday 08/06/2022 @ 1:40pm at NBC

**9. MEETING CLOSE:**

The meeting concluded at 2:30 pm

**CONFIRMED TO BE A TRUE RECORD OF THE MEETING**

<b>Moved by:</b>	JANET HILL
<b>Seconded by:</b>	KAN WILKES
<b>Signed by:</b>	J. B. [Signature]
<b>Date:</b>	8-06-2022

## Newcastle Bridge Club

12 Young Road  
Broadmeadow 2292

## Profit &amp; Loss [With Last Year]

July 2021 To April 2022

	This Year	Last Year	Apr-22	Apr-21
<b>Income</b>				
Weekend Club Events	\$248.00	\$0.00	\$248.00	\$0.00
Subscriptions	\$9,825.00	\$10,015.00	\$175.00	\$0.00
Monday Supervised Play	\$1,576.00	\$2,728.00	\$56.00	\$546.00
Monday Afternoon	\$8,866.00	\$11,758.00	\$1,018.00	\$1,288.00
Monday Evening	\$0.00	\$366.00	\$0.00	\$0.00
Tuesday Morning	\$13,360.00	\$16,912.00	\$1,690.00	\$2,078.00
Tuesday Afternoon	\$552.00	\$0.00	\$0.00	
Tuesday Supervised Play	\$4,340.00	\$3,108.00	\$650.00	\$356.00
Wednesday	\$4,948.00	\$7,666.00	\$702.00	\$984.00
Thursday Morning	\$10,708.00	\$13,120.00	\$1,166.00	\$1,596.00
Friday	\$7,308.00	\$8,216.00	\$750.00	\$748.00
Saturday	\$3,518.00	\$4,718.00	\$310.00	\$572.00
HBA Table Fees	\$170.00	\$0.00	\$0.00	\$0.00
<b>Total Table Fees</b>	<b>\$55,346.00</b>	<b>\$68,592.00</b>	<b>\$6,342.00</b>	<b>\$8,168.00</b>
Board Dealing	\$908.30	\$208.80	\$100.80	\$115.20
Donations	\$0.00	\$500.00	\$0.00	\$0.00
Hall Hire	\$195.00	\$100.00	\$20.00	\$20.00
Lessons	\$165.00	\$0.00	\$45.00	\$0.00
JobKeeper Subsidy	\$0.00	\$21,900.00	\$0.00	\$0.00
<b>Total Income</b>	<b>\$66,687.30</b>	<b>\$101,315.80</b>	<b>\$6,930.80</b>	<b>\$8,303.20</b>
<b>Expenses</b>				
Accounting Fees	\$2,200.00	\$3,190.00	\$0.00	\$0.00
Card Dealing	\$584.00	\$240.00	\$72.00	\$88.00
Cleaning	\$9,487.50	\$11,040.50	\$1,100.00	\$1,100.00
Consumables	\$3,925.93	\$4,169.70	\$217.53	\$354.73
Insurance	\$3,120.00	\$3,055.55	\$0.00	\$0.00
Printing, Stationery & Postage	\$1,677.73	\$1,602.11	\$49.39	\$0.00
Prize Money	\$3,679.98	\$0.00	\$1,028.00	\$0.00
Refreshments	\$1,395.22	\$2,072.04	\$226.90	\$177.89
Socials	\$1,102.00	\$0.00	\$427.70	\$0.00
Subscriptions / Membership	\$133.00	\$129.00	\$0.00	\$0.00
Competitions	\$620.00	\$180.00	\$0.00	\$0.00
Office Staff	\$7,584.49	\$6,691.15	\$853.59	\$720.68
Superannuation	\$1,317.09	\$1,685.23	\$494.08	\$457.36
Non Playing Director	\$7,350.00	\$8,120.00	\$770.00	\$980.00
JobKeeper Top Up	\$0.00	\$9,455.84	\$0.00	\$0.00
Affiliation (NSWBA)	\$2,850.00	\$5,512.05	\$0.00	\$0.00
Capitation (ABF)	\$4,239.40	\$60.40	\$0.00	\$0.00
Masterpoints	\$1,211.28	\$1,324.22	\$0.00	\$0.00
R&M Air Conditioning	\$913.40	\$360.00	\$0.00	\$0.00
R&M Building	\$452.83	\$15,953.46	\$0.00	\$0.00
R&M Equipment	\$421.23	\$1,370.83	\$173.23	\$354.30
R&M Grounds	\$1,104.31	\$330.00	\$33.00	\$66.00
Electricity	\$1,417.18	\$1,457.18	\$0.00	\$0.00
Rates - Land / Water	\$12,732.40	\$12,330.68	\$2,712.00	\$2,655.00
Telecommunications	\$2,711.55	\$1,981.80	\$294.34	\$107.18
Events Calendar	\$154.00	\$0.00	\$0.00	\$0.00
Microsoft 365	\$129.00	\$0.00	\$0.00	\$0.00
MYOB Essentials	\$99.99	\$100.00	\$10.00	\$10.00
Pianola	\$600.00	\$600.00	\$0.00	\$0.00
Web Site	\$247.50	\$110.00	\$0.00	\$0.00
Total Expenses	\$73,461.01	\$93,121.74	\$8,461.76	\$7,071.14
<b>Operating Profit</b>	<b>(\$6,773.71)</b>	<b>\$8,194.06</b>	<b>-\$1,530.96</b>	<b>\$1,232.06</b>
<b>Other Income</b>				
Interest Income	\$5.80	\$155.42	\$0.24	\$1.23
Investment Income	\$2,439.06	\$4,782.35	\$425.71	\$1,633.62
Covid 19 Government Support	\$15,500.00	\$7,022.00	\$0.00	\$0.00
<b>Total Other Income</b>	<b>\$17,944.86</b>	<b>\$11,959.77</b>	<b>\$425.95</b>	<b>\$1,634.85</b>
<b>Net Profit/(Loss)</b>	<b>\$11,171.15</b>	<b>\$20,153.83</b>	<b>-\$1,105.01</b>	<b>\$2,866.91</b>