



NEWCASTLEBRIDGE

The Newcastle Bridge Club Incorporated ABN 16 405 302 022

COMMITTEE MEETING MINUTES

For meeting held Tuesday 03/10/2023



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Committee Meeting Agenda

Location:	NBC	Date:	Tuesday 03/10/2023
Chair:	Jeff Biddlecombe	Time:	1:30 pm
AGENDA			
1. Apologies: Caroline Carey, Christine Chandler, Angela Jeffs, Ken Wilks			
2. Minutes of previous meeting dated 29 August 2023			
3. AGM Follow up			
3.1. Election of Tournament Director and Masterpoint Secretary			
3.2. Minutes			
3.3. Consideration of the Annual Summary of Financial Affairs (Form A12 – T2)			
4. Correspondence			
4.1. Email re Australia-Wide Restricted Pairs (25-31 Oct) – Australia Bridge (circulated)			
4.2. Email from NSWBA re transition update (circulated)			
4.3. Email from Roy Hardy re “Restructure of Bridge Playing Programme” (circulated)			
5. Financials (Les)			
5.1. P & L for August (circulated)			
5.2. Treasurer’s Report (circulated)			
6. Business arising from correspondence and previous minutes			
6.1. Cleaning – air vents, carpet, chairs			
6.2. Christmas party (NB. Caroline’s promo poster – circulated)			
6.3. Items left behind – notice to collect or will be disposed of?			
7. New Business			
7.1. Suggestion box contents			
7.2. Club Pairs Championship (Sunday, 15/10) – director, catering			
7.3. Thursday 1-day teams (19/10) – director, scoring, registrations			
7.4. UHMP (Thu 12/10, Tue 17/10 – AM and PM)			
7.5. Monday 1-day teams (6/11)			
7.6. Club Teams (Sunday 12/11)			
7.7. NBC Congress dates for 2024			
7.8. Ken’s absence – what else needs to be addressed? Directing? Les’ list (circulated)			
7.9. Lessons – Christo (multi-twos), Chris Dibley (Lebensohl)			
7.10. Prize money for 2024			
8. General Business			
8.1.			
9. Notes for future meeting agendas			
9.1. Potluck Partners – start when?			
9.2. Player behaviour (Peter to address all sessions in the new year)			
10. Next Meeting: Tuesday 7/11 at 1:30pm			



The Newcastle Bridge Club Incorporated ABN 16 405 302 022

COMMITTEE MEETING MINUTES: October 2023

Location:	Newcastle Bridge Club	Date:	3/10/2023
Chair:	Jeff Biddlecombe	Time:	1:30 pm
Attendees:	Jeff Biddlecombe, Les Brien, Julie Butel (minute taker), Ailsa Kearney, Vincia Martin, Peter Peterson.		

AGENDA ITEM

1. WELCOME AND APOLOGIES

Jeff opened the meeting at 1:30 pm.

Apologies: Caroline Carey, Christine Chandler, Angela Jeffs, Ken Wilks

2. MINUTES OF PREVIOUS MEETING (29/08/2023)

Ailsa moved that the minutes of the previous meeting be accepted and Les seconded the motion. Jeff then signed the minutes as a true record of the meeting.

3. AGM FOLLOW UP

3.1. Election of Tournament Director and Masterpoint Secretary

Les nominated Peter Peterson as Tournament Director and Ken Wilks as Masterpoint Secretary. Vincia seconded the nominations, which were agreed by all present.

3.2. Consideration of the Annual Summary of Financial Affairs (Form A12-T2)

The Annual Summary of Financial Affairs under the Associations Incorporation Act (2009) was submitted by Les and considered by the committee. Les proposed that it be accepted and Peter seconded the proposal which was agreed by all. It was resolved that the Annual Summary of Financial Affairs be signed by Les and submitted.

3.3. Draft Minutes of the AGM

Jeff moved that the draft minutes of the AGM be accepted, which Ailsa seconded and all agreed. Jeff then signed the minutes as a true record of the AGM. The minutes will be posted on the website and put on display at the club pending final approval by members at the 2024 AGM.

AGENDA ITEM

4. CORRESPONDENCE

4.1. Email re Australia-Wide Restricted Pairs (25-31 Oct) from Australia Bridge

As the closing date for registration had passed, it was agreed that consideration be given to participating in the event next year. Julie to send an email to Australia Bridge.

4.2. Email from NSWBA re transition update

Information only; no action required

4.3. Email from Roy Hardy re "Restructure of Bridge Playing Programme"

It was agreed to invite Roy to form a sub-committee to investigate his proposal as well as other initiatives that could increase participation.

Action: Letter to be written for Jeff to deliver to Roy

5. FINANCIALS (Les)

5.1. P & L for August (see attached)

5.2. Treasurer's Report (see attached)

6. BUSINESS ARISING FROM CORRESPONDENCE / PREVIOUS MINUTES

6.1. Cleaning – air vents, carpet, chairs

- The air vents have been cleaned
- The chairs will be cleaned outside in batches
- Jeff is aiming to get the carpet cleaned in November on a Sunday if possible

6.2. Christmas Party

The poster that Caroline had prepared was discussed. It was agreed to remove the restriction on numbers and that, in the unlikely event that numbers exceeded the catering capability, we'd find a solution to deal with it. Julie to communicate with Caroline re amending the poster.

6.3. Items left behind

No action required as most items have now been collected

7. NEW BUSINESS

7.1. Suggestion box

Chris Dibley suggested that the 'best of 4 week' events replace 3-week events to overcome the problem of absences with no substitutions allowed. Vincia to follow up with Chris.

AGENDA ITEM

7.2. Club Pairs Championship (Sunday 15/10)

- Mike Seldon will be the director (playing).
- A house pair has been arranged.
- Enough registrations have been received for the event to proceed.
- End of day catering to be done by Julie and Vincia.

7.3. Thursday 1-day teams (19/10)

- Rosalie will be directing and scoring (NPD)
- Event to be promoted at Thursday sessions to get registrations happening. Cut-off will be Tuesday 17/10 so that dealing can be finalized.

7.4. UHMP (Thu 12/10), (Tue 17/10 – AM and PM)

No special action needed (normal boards and sessions). The main issue is getting the results through to the organizer (Peter will investigate after the 12/10 session).

The sessions have been registered.

7.5. Monday 1-day Teams (6/11)

The main issue is to get sufficient people to register. Peter will promote at Monday sessions.

7.6. Club Teams (Sunday 12/11)

This event was cancelled earlier in the year due to insufficient registrations. This date is the last opportunity to hold the event this year. Peter will direct the event if it goes ahead.

Action: An email to be sent to members w/c 16/10 (Julie) advising that a minimum of 6 teams is required for the event to proceed. Cut-off date for registrations will be 5/11.

7.7. NBC Congress dates for 2024

Ken has applied for the dates for our 2024 congresses:

Novice/Restricted: Sunday 28th April

Main Congress: Weekend of 15-16th June

7.8. Ken's absence – what needs to be done

- **Directing:** Peter has set up a roster for NPD for Tuesday morning, Thursday and Friday. The roster includes Peter Wheatley, Rosalie Broughton and Jeff Biddlecombe. Friday will function as a playing director while Ken is away. Jeff is covering Ken's Tuesday night slots.
- **A number of Ken's other responsibilities were discussed.** It was agreed to keep a list of jobs that need back-up for discussion when Ken returns.

7.9. Lessons

Lessons have been proposed by 2 members as follows:

- Christo: Multi-twos (4 lessons) on Tuesday afternoon
- Chris Dibley: Lebensohl on Wednesday afternoon

Action: Vincia to follow up with Christo and Chris

AGENDA ITEM

7.10. Prize money for 2024

Not discussed. To be carried over to the next meeting.

8. GENERAL BUSINESS

There was no general business raised.

9. NEXT MEETING

Tuesday 7/11 at 1:30pm

10. MEETING CLOSE: The meeting concluded 3:25 pm

CONFIRMED TO BE A TRUE RECORD OF THE MEETING

Moved by:	P. Peterson
Seconded by:	A. Kinnear
Signed by:	J. Addicks
Date:	7.11.23

Newcastle Bridge Club
12 Young Road Broadmeadow 2292

Profit & Loss [With Last Year]

July 2023 to August 2023

	This Year	Last Year	TY - LY
	TY	LY	
Income			
Competitions			\$
Weekend Club Events	\$184.00	\$214.00	-30.00
Memberships			
Subscriptions	\$75.00	\$260.00	-185.00
Table Fees			
Monday Supervised Play	\$1,276.00	\$738.00	538.00
Monday Afternoon	\$2,178.00	\$2,026.00	152.00
Tuesday Morning	\$3,948.00	\$3,578.00	370.00
Tuesday Night	\$1,406.00	\$1,456.00	-50.00
Wednesday	\$784.00	\$1,338.00	-554.00
Thursday Morning	\$3,264.00	\$2,830.00	434.00
Friday	\$1,874.00	\$1,880.00	-6.00
Saturday	\$1,022.00	\$1,158.00	-136.00
Total Table Fees	\$15,752.00	\$15,004.00	748.00
Board Dealing	\$382.50	\$436.20	-53.70
Total Income	\$16,393.50	\$15,914.20	479.30
Expenses			\$
Accounting Fees	\$2,200.00	\$0.00	2,200.00
Card Dealing	\$305.00	\$152.00	153.00
Cleaning	\$2,530.00	\$2,475.00	55.00
Consumables	\$919.83	\$553.58	366.25
Printing, Stationery & Postage	\$1,770.62	\$1,247.27	523.35
Prize Money	\$592.00	\$1,056.00	-464.00
Refreshments	\$548.94	\$740.47	-191.53
Socials	\$383.95	\$0.00	383.95
Competitions			
Congress	\$0.00	\$100.78	-100.78
Other Competitions	\$173.70	\$143.35	30.35
Employment Expenses			
Wages			
Office Staff	\$1,615.75	\$1,534.37	81.38
Superannuation	\$210.00	\$0.00	210.00
Non Playing Director	\$1,680.00	\$1,960.00	-280.00
Fees & Levies			
Masterpoints	\$48.79	\$63.24	-14.45
Repairs & Mtce			
R&M Air Conditioning	\$180.00	\$180.00	0.00
R&M Building	\$218.78	\$135.00	83.78
R&M Equipment	\$415.91	\$320.00	95.91
R&M Grounds	\$66.00	\$33.00	33.00
Utilities			
Electricity	\$817.31	\$710.09	107.22
Rates - Land / Water	\$3,114.80	\$3,641.50	-526.70
Telecommunications	\$224.40	\$238.54	-14.14
Computer Systems			
MYOB Essentials	\$20.00	\$20.00	0.00
Depreciation	\$1,000.00	\$925.00	75.00
Total Expenses	\$19,035.78	\$16,229.19	\$2,806.59
Operating (Loss)/Profit	(\$2,642.28)	(\$314.99)	-2,327.29
Other Income			
Interest Income	\$23.70	\$10.49	13.21
Investment Income	\$0.00	\$546.92	-546.92
Total Other Income	\$23.70	\$557.41	(\$533.71)
Net (Loss)/Profit	(\$2,618.58)	\$242.42	(\$2,861.00)

Table fees to -		Weeks to	Wkly Avge	Est for Yr
July	7,396.00	4	1849	96148
August	15752.00	8	1969	102388
September		13		
October		17		
November		21		
December		26		

Newcastle Bridge Club – Treasurer's Report for September meeting

P & L for 2 months to August 2023 shows a result of \$2619(loss). See excel file P&L months of 24 year, sheet AUGUST 23. An estimate has been made for depreciation at the rate of \$500 per month. The actual amount will be processed by the Accountants at year end. Because the financials have been prepared much earlier than last year the accounting fee (\$2200) has been incurred much earlier than last year. A pleasant surprise – NCC rates this year \$10367.42 compared to last year of \$11097.06. Despite the land value increasing from \$681000 to \$977000 the Ordinary Business Rate decreased from 1.5681 to 1.012511 cents in the dollar. The interest income will increase in January, 2024 and June, 2024 when the term deposits mature. We have received an email from Red Energy (7th September, 2023) saying that our electricity rates will increase from 1st October, 2023.

Also see **Table Fees** exercise showing table fees to end of recent months; a weekly average; and an estimate for the year.

Funds at end of August – cheque account \$9975 Online saver account \$10350 Greater Bank Deposit \$70000 for 12 months at 4.00% pa(matures 10th January 2024), and \$85000 for 12 months at 4.5% pa(matures 30th June 2024).