



**NEWCASTLEBRIDGE**

The Newcastle Bridge Club Incorporated ABN 16 405 302 022

## **COMMITTEE MEETING MINUTES**

**For meeting held Tuesday 07/11/2023**



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## Committee Meeting Agenda

<b>Location:</b>	NBC	<b>Date:</b>	Tuesday 07/11/2023
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30 pm
<b>AGENDA</b>			
1. <b>Apologies:</b> Ken Wilks			
2. <b>Minutes of previous meeting dated 03 October 2023</b>			
3. <b>Correspondence</b>			
3.1.			
4. <b>Financials (Les)</b>			
4.1. P & L			
4.2. Treasurer's Report			
5. <b>Business arising from correspondence and previous minutes</b>			
5.1. Roy Hardy: "Restructure of Bridge Playing Programme" update (Jeff)			
5.2. Christmas party			
5.3. Cleaning – carpet, chairs (Jeff)			
5.4. Chris Dibley suggestion re 3-week events (Vincia)			
5.5. Lessons (Christo – multi-twos; C. Dibley - Lebensohl) (Vincia)			
5.6. UHMP – learnings for next time?			
5.7. Club Pairs Championship – report (Peter)			
5.8. Club Teams			
6. <b>New Business</b>			
6.1. Suggestion box contents			
6.2. 2024 Program and prize money			
6.3. Follow up list for Ken's return			
7. <b>General Business</b>			
7.1.			
8. <b>Notes for future meeting agendas</b>			
8.1. Potluck Partners – start when?			
8.2. Player behaviour (Peter to address all sessions in the new year)			
9. <b>Next Meeting: Tuesday 5/12 at 1:30pm</b>			



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## COMMITTEE MEETING MINUTES: November 2023

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	7/11/2023
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30 pm
<b>Attendees:</b>	Jeff Biddlecombe, Les Brien, Julie Butel (minute taker), Caroline Carey, Christine Chandler, Angela Jeffs. Ailsa Kearney, Vincia Martin, Peter Peterson.		

### AGENDA ITEM

#### 1. WELCOME AND APOLOGIES

Jeff opened the meeting at 1:25 pm and welcomed recently elected Christine Chandler to the Committee. He also welcomed Caroline Carey back after her absence due to illness.

**Apology:** Ken Wilks, who is still recovering from heart surgery. Ken will resume directing on Friday this week as well as doing the books on Wednesday.

#### 2. MINUTES OF PREVIOUS MEETING (03/10/2023)

Peter moved that the minutes of the previous meeting be accepted and Les seconded the motion. Jeff then signed the minutes as a true record of the meeting.

#### 3. CORRESPONDENCE: No correspondence received that needed action or discussion.

#### 4. FINANCIALS (Les)

##### 4.1. P & L for October (see attached)

##### 4.2. Treasurer's Report (see attached): Les detailed items from the P & L and his report. He noted that Red Energy has increased its rates with the next bill due mid-November. At that time, Les will review alternative suppliers. Les noted that several items need to be followed up, including the asset replacement schedule and questions raised since Ken has been absent.

Angela moved that Les' reports be accepted which Vincia seconded.



## AGENDA ITEM

### 5. BUSINESS ARISING FROM CORRESPONDENCE / PREVIOUS MINUTES

**5.1. Roy Hardy's proposal (update):** A response was sent to Roy regarding his proposal detailing a suggested course of action. Roy advised that he is not able to progress the matter personally and requested that the Committee follow it up. Jeff advised Roy that the matter will not be able to be pursued this year.

**5.2. Christmas Party:** Angela advised that the food arrangements are under control, including cutlery, plates, etc. To date, approximately 50 members have indicated they will attend.

**Action agreed:**

- **Jeff to arrange purchase of alcohol**
- **Julie to send members a reminder email a week before the cut-off date (25/11), and advise Angela by email of final numbers on 26/11.**

**5.3. Cleaning (chairs, carpet):** Jeff advised that the last lot of chairs will be cleaned today and that the carpet cleaning is scheduled for Wednesday 29/11 (no Bridge that day).

**5.4. Suggestion re 3-week events (C. Dibley):** Chris' suggestion to make 3-week events the best of 4 weeks to overcome the issue that some members will not play in a 3-week event if they know they cannot play in all 3 weeks due to appointments, etc. was discussed. It was stressed that this is not an attempt to circumvent the no substitution rule as substitutions will still not be allowed. A vote was taken to trial the proposal for one year, subject to it being possible to program (not all 3-week events may be able to be run over 4 weeks), with the majority in agreement.

**5.5. Lessons (Christo, C. Dibley):** A decision has been made to postpone both lots of lessons until next year. Vincia proposed that a meeting be convened (Jeff, Vincia, Christo, Chris, Ken) to plan a lessons program for the full year.

**5.6. UHMP:** It was agreed that while players do not need to do anything different, the event could have been better promoted and explained.

**5.7. Club Pairs Championship:** Peter reported that the Club Pairs Championship had been successfully run on 15<sup>th</sup> October with 16 pairs participating. A Howell movement was used due to the uneven field of players. It was encouraging to see the number of restricted players that participated in the event.

**The winners were:**

1<sup>st</sup>: Paul McGrath and Michael Simes (61.43%)

2<sup>nd</sup>: James Leitch and Pravin Nahar (61.31%)

## AGENDA ITEM

**5.8. Club Team Championship:** The Club Teams Championship was due to be run on 12/11 but was cancelled due to insufficient registrations (4.5 teams). This was the second time in the year that the event had to be cancelled. It was agreed that the event needs to be scheduled earlier in the year so that it can be used as a qualifier for Country Teams (as was planned for the first time it was scheduled this year).

## 6. NEW BUSINESS

**6.1. Suggestion box:** Bernie Atkins suggested a return to the previous arrangement of playing qualifying rounds for Club Pairs, Club Teams, Country Teams and GNOTs during weekday sessions with only the winning pairs or teams being required to play on Sundays.

***After discussion, the following was agreed:***

***Club Pairs:*** It worked OK this year; leave as is

***Club Teams:*** Failed due to insufficient entries but came close to being able to be run on both occasions it was attempted. It was proposed to leave it as is but that the event does need more promotion and must be scheduled early in the year so that it can be the qualifier for Country Teams.

***GNOTs:*** Needs more thought but suggestion was to run the qualifiers on 2 or 3 sessions (Monday, Tuesday and Saturday were suggested)

**6.2. 2024 Program:** There was insufficient time during the meeting to properly discuss this. However, it was agreed NOT to charge 1 token per session for all-day events (Sunday) but to provide enough flexibility in the prize structure to aim for a break-even scenario for all events involving prizes.

One-day teams events were briefly discussed. It was agreed that team events are popular with Tuesday and Thursday players, so the aim should be to run at least 2 team events for each of these sessions next year. Table numbers for other sessions is the issue with at least 8 tables being needed to run a Swiss movement.

***Next step:*** Ken, Christine and Peter to meet to progress the program (Julie prepared to be involved as scribe).

**7. GENERAL BUSINESS:** There was no general business raised.

**8. NEXT MEETING:** Tuesday 5/12 at 1:30pm

**9. MEETING CLOSE:** The meeting concluded 3:00 pm



**CONFIRMED TO BE A TRUE RECORD OF THE MEETING**

<b>Moved by:</b>	V. MARTIN
<b>Seconded by:</b>	A. JAHs
<b>Signed by:</b>	J. Reddy
<b>Date:</b>	5.12.23

# Newcastle Bridge Club

12 Young Road  
Broadmeadow 2292

## Profit & Loss [With Last Year]

July 2023 To October 2023

	This Year	Last Year	TY _ LY
	TY	LY	
<b>Income</b>			
<b>Competitions</b>			
Weekend Club Events	\$432.00	\$454.00	\$22.00
Hosting Events	\$1,182.00	\$0.00	\$1,182.00
<b>Memberships</b>			
Subscriptions	\$75.00	\$330.00	\$255.00
<b>Table Fees</b>			
Monday Supervised Play	\$2,026.00	\$1,482.00	\$544.00
Monday Afternoon	\$3,972.00	\$3,816.00	\$156.00
Tuesday Morning	\$7,280.00	\$7,278.00	\$2.00
Tuesday Night	\$2,536.00	\$2,892.00	\$356.00
Wednesday	\$1,680.00	\$2,468.00	\$788.00
Thursday Morning	\$6,094.00	\$5,720.00	\$374.00
Friday	\$3,584.00	\$3,816.00	\$232.00
Saturday	\$2,182.00	\$2,186.00	\$4.00
<b>Total Table Fees</b>	<b>\$29,354.00</b>	<b>\$29,658.00</b>	<b>\$304.00</b>
Board Dealing	\$718.50	\$786.60	\$68.10
Hall Hire	\$60.00	\$60.00	\$0.00
Lessons	\$418.75	\$0.00	\$418.75
Sundry Receipts	\$60.00	\$0.00	\$60.00
<b>Total Income</b>	<b>\$32,300.25</b>	<b>\$31,288.60</b>	<b>\$1,011.65</b>
<b>Expenses</b>			
Accounting Fees	\$2,200.00	\$2,200.00	\$0.00
Card Dealing	\$473.00	\$360.00	\$113.00
Cleaning	\$5,128.75	\$5,046.25	\$82.50
Consumables	\$1,980.32	\$1,277.05	\$703.27
General Expense	\$296.00	\$0.00	\$296.00
Printing, Stationery & Postage	\$2,381.66	\$1,812.82	\$568.84
Prize Money	\$1,270.00	\$1,774.00	\$504.00
Refreshments	\$1,781.48	\$1,178.32	\$603.16
Socials	\$882.25	\$128.30	\$753.95
Subscriptions / Membership	\$0.00	\$0.00	\$0.00
<b>Competitions</b>			
Congress	\$104.00	\$100.78	\$3.22
Other Competitions	\$1,531.61	\$1,060.35	\$471.26
<b>Employment Expenses</b>			
<b>Wages</b>			
Office Staff	\$2,414.35	\$3,302.39	\$888.04
Superannuation	\$485.99	\$510.14	\$24.15
Non Playing Director	\$3,360.00	\$3,710.00	\$350.00
<b>Fees &amp; Levies</b>			
Capitation (ABF)	\$0.00	\$93.60	\$93.60
Masterpoints	\$552.25	\$632.74	\$80.49
Repairs & Mtce			
R&M Air Conditioning	\$180.00	\$180.00	\$0.00

	This Year	Last Year	TY _ LY
	TY	LY	
R&M Building	\$218.78	\$255.45	\$36.67
R&M Equipment	\$678.31	\$833.56	\$155.25
R&M Grounds	\$165.00	\$99.00	\$66.00
<b>Utilities</b>			
Electricity	\$817.31	\$710.09	\$107.22
Rates - Land / Water	\$3,114.80	\$3,641.50	\$526.70
Telecommunications	\$463.80	\$1,126.18	\$662.38
<b>Computer Systems</b>			
MYOB Esentials	\$37.50	\$40.00	\$2.50
Depreciation	\$2,000.00	\$1,850.00	\$150.00
<b>Total Expenses</b>	<b>\$32,517.16</b>	<b>\$31,922.52</b>	<b>\$594.64</b>
<b>Operating Profit/(Loss)</b>	<b>\$216.91</b>	<b>\$633.92</b>	<b>\$417.01</b>
<b>Other Income</b>			
Interest Income	\$46.89	\$41.68	\$5.21
Investment Income	\$0.00	\$808.41	\$808.41
<b>Total Other Income</b>	<b>\$46.89</b>	<b>\$850.09</b>	<b>(\$803.20)</b>
<b>Net Profit/(Loss)</b>	<b>\$170.02</b>	<b>\$216.17</b>	<b>\$386.19</b>

Table fees to -	Weeks to	Wkly Avg	Est for Yr	
July	7,396.00	4	1849	96148
August	15752.00	8	1969	102388
September	22766.00	13	1751	91064
October	29354.00	17	1727	89789
November		21		
December		26		
January				
February				
March				
April				
May				
June				

Membership at	April 2024	April 2023	2022
Home members		247	253
Alternate members		28	?
Total		275	



Newcastle Bridge Club – Treasurer's Report for November meeting October results

**P & L** for 4 months to October 2023 shows a loss of \$170, compared to a profit last year of \$216. See excel file "P&L months of 24 year", sheet OCTOBER 23. An estimate has been made for depreciation at the rate of \$500 per month. The actual amount will be processed by the Accountants at year end.

The interest income will increase in January, 2024 (\$2800) and June, 2024 (\$3825) when the term deposits mature.

Also see **Table Fees** exercise showing table fees to end of recent months; a weekly average, which has decreased compared to July and August; and an estimate for the year.

**Funds** at end of October – cheque account \$11382 Online saver account \$10373 Greater Bank Deposit \$70000 for 12 months at 4.00% pa (matures 10<sup>th</sup> January 2024), and \$85000 for 12 months at 4.5% pa (matures 30<sup>th</sup> June 2024).