



**NEWCASTLEBRIDGE**

The Newcastle Bridge Club Incorporated ABN 16 405 302 022

## **COMMITTEE MEETING MINUTES**

**For meeting held Tuesday 05/03/2024**



The Newcastle Bridge Club Incorporated ABN 16 405 302 022

### COMMITTEE MEETING AGENDA

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	05 March 2024
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30pm

**1. Apologies:** C Carey, C Chandler,

**2. Minutes of previous meeting dated 06 February 2024**

**3. Correspondence**

- 3.1. NSWBA changes and consequences for Congress administration
- 3.2. Email – C Moskovsky re book

**4. Financials**

- 4.1. Treasurer's report
- 4.2. P & L (to end of January 2024) and notes

**5. Business arising from correspondence and previous minutes**

- 5.1. Defibrillator - update
- 5.2. Player behaviour – final report
- 5.3. Catering roster for the year
- 5.4. Funeral notifications
- 5.5. Honour boards update - status
- 5.6. Novice / Restricted Congress
- 5.7. Timing of meetings – which week of the month?
- 5.8. Potluck Partners

**6. New Business**

- 6.1. Suggestion box contents
- 6.2. Annual membership fees
- 6.3. Lessons

**7. General Business**

- 7.1.

**8. Notes for future meeting agendas**

- 8.1.

**9. Next meeting:** Tuesday, 9<sup>th</sup> April at 1:30pm



The Newcastle Bridge Club Incorporated ABN 16 405 302 022

## COMMITTEE MEETING MINUTES: March 2024

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	05/03/2024
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30 pm
<b>Attendees:</b>	Jeff Biddlecombe, Les Brien, Julie Butel (minute taker), Angela Jeffs, Ailsa Kearney, Vincia Martin, Peter Peterson, Ken Wilks.		

### AGENDA ITEM

#### 1. WELCOME AND APOLOGIES

Jeff opened the meeting at 1:30 pm.

Apology: Caroline Carey, Christine Chandler.

#### 2. MINUTES OF PREVIOUS MEETING (06/02/2024)

Angela moved that the minutes of the previous meeting be accepted and Ailsa seconded the motion. Jeff then signed the minutes as a true record of the meeting.

#### 3. CORRESPONDENCE:

##### 3.1. NSWBA: Approval of Separation Proposal

The following information appears on the NSWBA Congress Entry page:

**"IMPORTANT: PLEASE READ**

At the AGM held on February 28, the separation proposal to separate the peak body functions of the NSWBA from its bridge club operations was approved. When the new state body (Bridge NSW) is set up there will be a new website and no support is planned for the administration of congress entries.

Clubs holding congresses after April 30 must seek alternative methods of taking entries with My ABF being the obvious choice. Contact Julian Foster at [julian.foster@abf.com.au](mailto:julian.foster@abf.com.au) for assistance in setting up your club and congress on My ABF.

All players should be encouraged to sign up for My ABF".

Comment: Our Novice / Restricted Congress will not be affected but our June Congress will be.

**Action: Ken will look at setting up Newcastle Bridge Club in MyABF**



## AGENDA ITEM

### 3.2. Email from Christo Moskovsky re his book

An email was received from Christo advising that he had recently published a book entitled "Find the Best Opening Lead in Bridge". Christo requested that the details be publicized on our website and Facebook page. After discussion, it was agreed that the Club cannot endorse the book as it is against Club practice to do so. However, we will post it on our Facebook page and if there is an opportunity in the future, include it in a Newsletter.

**Action: Jeff to advise Christo.**

## 4. FINANCIALS (Les)

### 4.1. Treasurer's Report – see attached

Les tabled his report and advised that there is no P&L for the 8 months to February 2024 due to the timing of the meeting. Once available, it will be emailed to the Committee.

**Points noted:**

Preliminary indications are that *Table Fees* to 29/02/24 are \$60,874 compared to \$55,130 for the same period last year. *Membership subscriptions* are \$9,340 compared with \$8,950 for the same period last year. The first electricity account with Sumo, the new provider, was paid on 28/02. A brief survey (see attached) about other Bridge clubs operating in the district was discussed. Newcastle Bridge Club, while not the cheapest, sits OK relative to the benefits.

### 4.2. P & L (to end of January 2024) and notes – see attached

Les had circulated the P & L and some notes pertaining to it shortly after the January meeting.

Ken moved that Les' reports be accepted, which Vincia seconded.

## 5. BUSINESS ARISING FROM CORRESPONDENCE / PREVIOUS MINUTES

### 5.1. Defibrillator update (Ailsa)

The bracket has been delivered.

**Action agreed:**

- **Jeff to contact Alex Marton for it to be fitted to the wall**
- **Ailsa to register the device and prepare a poster with Caroline**
- **Julie to email members once ready to go**

### 5.2. Player Behaviour – Final Report (Peter)

Peter reported that he has now finished the talks, which involved 3 different topics. He has also addressed the Supervised Play session with a simplified version.

## AGENDA ITEM

Overall, it was felt that the information had been well received and that players continue to refer to it at the table. Well done to Peter and thank you! The information has now been documented and has been posted on the website under the Document tab /Behaviour at the Bridge Table

<https://newcastlebridge.org/documents/behaviour-at-the-bridge-table/>

**Action: Email the link to members (Julie)**

### 5.3. Catering Roster for Weekend Events for 2024

While some members have indicated verbally that they are prepared to help, there has been little response to the request for names on the notice board. It was agreed that we would get a better response by directly asking members for their support.

**Action: Ailsa will try and get some takers by carrying the form with her at the bridge tables on Thursday.**

### 5.4. Funeral Notifications (Vincia)

Vincia advised that she had not followed this up and as there appeared to be little support for the concept, that it be removed from future discussion.

### 5.5. Honour Boards Update (Vincia)

Vincia has contacted the supplier but has not yet had a response.

**Action: Vincia to follow up by phone and involve Peter Wheatley if necessary.**

### 5.6. Novice / Restricted Congress

Vincia has been promoting the Congress at Tuesday sessions but as yet, while there appears to be interest, there are few registrations. The view is that members are talking about it and are in the process of arranging teams.

**Action: Put brochures on display at the Club; email the brochure to members (also an opportunity to ask for volunteers on the day) – Julie**

### 5.7. Timing of meetings

As Caroline is unavailable on the 2<sup>nd</sup> Tuesday of the month, it was agreed that the meeting would remain on the 1<sup>st</sup> Tuesday, with the understanding that in most months, the P & L would not be ready for the meeting.

**NB. After the meeting, Caroline advised that her other commitment has been changed, so she is now available on the 2<sup>nd</sup> Tuesday of the month.**

### 5.8. Potluck Partners

It was clear from the discussion about this initiative, that there is still not a clear understanding of how it would work and what the rules would be.

**Action: Vincia to prepare an overview of the concept for discussion at the April meeting.**



## AGENDA ITEM

### 6. NEW BUSINESS

#### 6.1. Suggestion box:

Nothing received since the last meeting.

#### 6.2. Annual Membership Fees

Ken advised that with the increase in the annual NSWBA fee from \$10 to \$20 per member and annual ABF fees now \$20 per member, our membership fee (\$35 for full fee) no longer covers these costs.

It was agreed that while the Club is now subsidising members for these costs, the appropriate time to review membership fees is when the Annual Financial Statements are available (and before next year's membership fees are due). Les reiterated that we are a not for profit organization.

Ken is following up members who have not yet paid their dues but commented that it is likely that most will not renew (approximately 29).

#### 6.3. Lessons

Vincia advised that the program of lessons for the year is yet to be finalized. Christo Moskovsky has developed lessons on Multi-2s, and is looking at holding them in April, possibly early Wednesday evenings to allow working members to attend.

Chris Dibley is planning short presentations following the Wednesday session, possibly commencing mid-March.

**Action: Vincia to discuss with Christo and Chris.**

### 7. GENERAL BUSINESS:

There was no general business raised.

### 8. NEXT MEETING: Tuesday 09/04 at 1:30pm (2<sup>nd</sup> Tuesday of the month)

### 9. MEETING CLOSE: The meeting concluded at 2:30 pm

## CONFIRMED TO BE A TRUE RECORD OF THE MEETING

Moved by:	V. MARTIN
Seconded by:	A. KENNEDY
Signed by:	J. E. Martin
Date:	9.4.24

### Newcastle Bridge Club – Treasurer's Report for March meeting

**No P & L** for 8 months to February 2024 as the meeting is too close to the end of month to have bank reconciliation and P&L completed. The P&L will be forwarded to the committee members when it is completed.

Preliminary indications are that the table fees to 29/2/24 are \$60874 compared to \$55130 to 28/2/23; and member subscriptions are \$9340 and \$8950 for the periods mentioned for table fees.

First electricity account paid 28<sup>th</sup> February 2024 for new provider Sumo

**P&L** for 7 months to January 2024 attached to email to committee on 14<sup>th</sup> February 2024 with comments thereon.

Brief survey about other bridge clubs operating in the district attached to email to committee on 21st February 2024.

#### **Funds at end of February:**

*Cheque account \$8192*

*Online saver account \$10416*

*Greater Bank Deposit \$69997.50 for 12 months at 5.10% pa - matures 10<sup>th</sup> January 2025*

*Greater Bank Deposit \$85000 for 12 months at 4.5% pa - matures 30<sup>th</sup> June 2024*

# Newcastle and district bridge clubs

	Member Table fees	Subs	Number of Sessions (excluding supervised play)
	\$	\$	
Newcastle	8	35	7
West's City	3	25	1
Charlestown	5	50	1
Quick Tricks	?	?	3
Belmont	6	15	1
Lake Macquarie	5	10	1
Toronto	8	40	4
Maitland	6	30	5



**The Newcastle Bridge Club Inc.**

12 Young Rd Broadmeadow 2292

## Profit & Loss [With Last Year]

July 2023 To January 2024

	This Year	Last Year	TY - LY
	TY	LY	
<b>Income</b>			
<i>Competitions</i>			
Congress	\$33.60	\$0.00	33.60
Weekend Club Events	\$732.00	\$454.00	278.00
Hosting Events	\$1,652.00	\$1,164.59	487.41
<i>Memberships</i>			
Subscriptions	\$8,940.00	\$8,395.00	545.00
<i>Table Fees</i>			
Monday Supervised Play	\$3,630.00	\$2,522.00	1108.00
Monday Afternoon	\$6,552.00	\$6,300.00	252.00
Tuesday Morning	\$13,108.00	\$11,836.00	1272.00
Tuesday Night	\$4,204.00	\$4,686.00	-482.00
Wednesday	\$2,864.00	\$3,488.00	-624.00
Thursday Supervised Play	\$410.00	\$0.00	410.00
Thursday Morning	\$11,402.00	\$9,822.00	1580.00
Friday	\$6,682.00	\$5,922.00	760.00
Saturday	\$4,128.00	\$3,690.00	438.00
<b>Total Table Fees</b>	<b>\$52,980.00</b>	<b>\$48,266.00</b>	<b>4714.00</b>
Board Dealing	\$1,125.00	\$1,297.20	-172.20
Hall Hire	\$60.00	\$60.00	0.00
Lessons	\$90.85	\$0.00	90.85
Sundry Receipts	\$20.00	\$30.00	-10.00
Gain on Disposal of Assets	\$10.00	\$0.00	10.00
<b>Total Income</b>	<b>\$65,643.45</b>	<b>\$59,666.79</b>	<b>\$5,976.66</b>
<b>Expenses</b>			
Accounting Fees	\$2,200.00	\$2,200.00	0.00
Card Dealing	\$833.00	\$624.00	209.00
Cleaning	\$9,496.00	\$8,800.00	696.00
Consumables	\$3,541.32	\$2,443.10	1098.22
Insurance	\$6,797.00	\$5,292.00	1505.00
General Expense	\$296.00	\$54.95	241.05
Printing, Stationery & Postage	\$2,633.96	\$3,398.44	-764.48
Prize Money	\$2,438.00	\$2,830.00	-392.00
Refreshments	\$2,491.09	\$1,809.14	681.95
Socials	\$2,580.75	\$582.13	1998.62
Subscriptions / Membership	\$0.00	\$50.00	-50.00
<i>Competitions</i>			
Congress	\$104.00	\$100.78	3.22
Other Competitions	\$2,171.61	\$1,645.35	526.26
<i>Employment Expenses</i>			
<i>Wages</i>			
Office Staff	\$5,826.55	\$5,774.19	52.36
Superannuation	\$843.94	\$510.14	333.80
Non Playing Director	\$6,090.00	\$6,370.00	-280.00
<i>Fees &amp; Levies</i>			
Affiliation (NSWBA)	\$5,200.00	\$2,850.00	2350.00
Capitation (ABF)	\$46.20	\$93.60	-47.40
Masterpoints	\$1,265.05	\$1,113.09	151.96

	This Year	Last Year	TY - LY
	TY	LY	
<i>Repairs &amp; Maintenance</i>			
R&M Air Conditioning	\$360.00	\$180.00	180.00
R&M Building	\$482.47	\$449.45	33.02
R&M Equipment	\$1,167.56	\$1,198.54	-30.98
R&M Grounds	\$297.00	\$264.00	33.00
<i>Utilities</i>			
Electricity	\$1,261.65	\$1,079.20	182.45
Rates - Land / Water	\$8,794.28	\$9,633.31	-839.03
Telecommunications	\$1,795.85	\$1,786.18	9.67
<i>Computer Systems</i>			
Events Calendar	\$271.83	\$170.50	101.33
MYOB Esentials	\$67.50	\$70.00	-2.50
Pianola	\$600.00	\$600.00	0.00
Web Site	\$0.00	\$744.83	-744.83
Depreciation	\$3,500.00	\$3,237.50	262.50
<b>Total Expenses</b>	<b>\$73,452.61</b>	<b>\$65,954.42</b>	<b>\$7,498.19</b>
<i>Operating (Loss) /Profit</i>	<b>\$7,809.16</b>	<b>\$6,287.63</b>	-1521.53
<i>Other Income</i>			
Interest Income	\$2,852.52	\$164.35	2688.17
Investment Income	\$0.00	\$1,011.36	-1011.36
<b>Total Other Income</b>	<b>\$2,852.52</b>	<b>\$1,175.71</b>	<b>1676.81</b>
<b>Net (Loss) / Profit</b>	<b>(\$4,956.64)</b>	<b>(\$5,111.92)</b>	<b>\$155.28</b>

Table fees to -	Weeks to	Wkly Avge	Est for Yr	
July	7,396.00	4	1849	96148
August	15752.00	9	1750	91012
September	22766.00	13	1751	91064
October	29354.00	17	1727	89789
November	38412.00	22	1746	90792
December	43952.00	26	1690	87904
January	52980.00	31	1709	88870
February				
March				
April				
May				
June				
Membership at	April 2024	April 2023		2022
Home members			247	253
Alternate members			28	?
Total			275	

## Treasurer's Comments re P&L for January 2024 comparing TY with LY

### Income

Subs	+\$545
Table fees	+\$4714 (NB free week Christmas last year; Christmas party this year. See also Socials)
Interest	+\$2688 (term deposit matured - \$2784)
Investment income	-\$1011 (investments sold last year)

### Expenses

Cleaning	+\$696 (carpets and chairs)
Insurance	+\$1505
Socials	+\$1998 (Christmas party this year)
Affiliation (NSWBA)	+\$2350
Rates	-\$839 (NCC business concession)
Web site	-\$744 (this expense allocated to Telecommunications this year)
<b>Overall result</b>	<b>Loss \$4956 (similar to last year)</b>

Les Brien