



**NEWCASTLEBRIDGE**

The Newcastle Bridge Club Incorporated ABN 16 405 302 022

## **COMMITTEE MEETING MINUTES**

**For meeting held Tuesday 08/10/2024**



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## COMMITTEE MEETING AGENDA

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	08 October 2024
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30pm

<b>1. Apologies:</b> Julie Butel, Jenny Bissett
<b>2. Minutes of previous meeting dated 03 September 2024</b>
<b>3. AGM Follow UP</b> <b>3.1.</b> Election of Tournament Director and Masterpoint Secretary <b>3.2.</b> Minutes <b>3.3.</b> Consideration of the Annual Summary of Financial Affairs (Form A12-T2)
<b>4. Correspondence</b>
<b>5. Financials</b> <b>5.1.</b> Treasurer's report <b>5.2.</b> P & L
<b>6. Business arising from correspondence and previous minutes</b> <b>6.1.</b> UHMP Championship <b>6.2.</b> Christmas Party <b>6.3.</b> 2024 Program and prizes <b>6.4.</b> Potluck Partners <b>6.5.</b> Update on Aveo <b>6.6.</b> Update Honour Boards
<b>7. New Business</b> <b>7.1.</b> Suggestion box contents <b>7.2.</b> Thursday morning session <b>7.3.</b> 2025 Program <b>7.4.</b> 2025 Prizes
<b>8. General Business</b>
<b>9. Next meeting:</b> Tuesday 12 November at 1:30pm



# NEWCASTLE BRIDGE

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## COMMITTEE MEETING MINUTES: October 2024

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	08/10/2024
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30 pm
<b>Attendees:</b>	Jeff Biddlecombe, Les Brien, Ailsa Kearney (minute taker), Vincia Martin, Peter Peterson, Ken Wilks.		

### AGENDA ITEM

#### 1. WELCOME AND APOLOGIES

Jeff opened the meeting at 1:30 pm.

Apologies: Julie Butel, Jenny Bissett, Christine Chandler

#### 2. MINUTES OF PREVIOUS MEETING (3/09/2024)

Ken moved that the minutes of the previous meeting be accepted, and Les seconded the motion. Jeff then signed the minutes as a true record of the meeting.

#### 3. AGM FOLLOW UP

##### 3.1. Tournament Director and Masterpoint Secretary

Jeff nominated Peter Peterson as Tournament Director and Ken Wilks as Masterpoint Secretary. Les seconded the nominations, which were agreed to by all present.

##### 3.2. Consideration of the Annual Summary of Financial Affairs (Form A12-T2)

The Annual Summary of Financial Affairs under the Associations Incorporation Act (2009) was submitted by Les and considered by the Committee. Les proposed that it be accepted, and Ken seconded the proposal which was agreed by all. It was resolved that the Annual Summary of Financial Affairs be signed by Les and submitted

##### 3.3. Draft Minutes of the AGM

Ken moved that the draft minutes of the AGM be accepted, which Les seconded and all agreed. Jeff signed the minutes as a true record of the AGM. The minutes will be posted on the website and put on display at the club pending final approval by members at the 2025 AGM.

#### 4. CORRESPONDENCE

None received.

#### 5. FINANCIALS (Les)

##### 5.1. Treasurer's report (attached)

Les gave a summary of fund balances at end of September.

##### 5.2. P & L (attached) - Not yet available for the end of the month. To be distributed by Les when it is completed.

## AGENDA ITEM

### 6. BUSINESS ARISING FROM CORRESPONDENCE AND PREVIOUS MINUTES

#### 6.1. UHMP Championship

Scheduled to be held this week, Tuesday night 8<sup>th</sup> and Thursday 10<sup>th</sup>.

#### 6.2. Christmas Party

An email has been sent to members and an attendance list placed on front desk.

#### 6.3. Potluck Partners

Sessions will be conducted on 27<sup>th</sup> October and 24<sup>th</sup> November. There will be no session in December.

**Action: Ailsa to ask Caroline to develop poster, put on Facebook and website. Ken will send email to members.**

#### 6.4. Aveo

Following communication with Aveo Jeff informed them that he will contact them next year. Aveo has offered to support special events and cater for a presentation by Newcastle Bridge Club on what it can offer its residents.

#### 6.5. Update Honour Boards

To be updated at end of year.

### 7. NEW BUSINESS

#### 7.1. Suggestion box

Tuesday evening players requested that the session start at the earlier time of 6.30. As this was well supported the session has been changed to commence Tuesday October 8. An email has been sent to members informing them of the change.

#### 7.2. Thursday Morning Session

The Thursday session is currently limited to players with less than 200 masterpoints. Ken advised that that this is inconsistent with restricted sessions elsewhere and that the standard is 300 points. Jeff stated that that it may be feasible to have supervised play run as a separate session at the same time as the regular one. This could be an alternative to Monday's supervised play.

Ken moved that the masterpoint limit be raised to 300 to comply with the standard. Peter seconded the motion, and it was agreed by Committee members.

**Action: Ken to advise members of the change.**

### 8. GENERAL BUSINESS

#### 8.1. Credit Card

Ken requests that the club obtains a credit card that would enable automatic payments for some regular items such as software renewals and purchases from companies that will only accept credit card payments.

Presently club office bearers make personal payments and are then reimbursed by club.

**Action: Les to investigate.**

AGENDA ITEM
9. NEXT MEETING: Tuesday 12 <sup>th</sup> November at 1:30pm.
10. MEETING CLOSE: The meeting concluded at 2:10 pm.

**CONFIRMED TO BE A TRUE RECORD OF THE MEETING**

Moved by:	KEN WILKS
Seconded by:	LHS BRIEN
Signed by:	JF Roddhouse
Date:	12-11-24

Newcastle Bridge Club – Treasurer's Report for October (supplementary)

**P & L** for 3 months to September 2024 shows a result of \$3235 profit compared to a loss of \$1422 last year. See excel file P&L months of 25 year, sheet SEPTEMBER 24. An estimate has been made for depreciation at the rate of \$450 per month. The actual amount will be processed by the Accountants at year end. Please note that interest of \$2240 will be received in December, and \$3560 will be received in January 2025.

Table fees are up 9% on last year – see column next to **TY – LY** column.

There are a number of variations in the expenses which may be explained by timing issues. I will look at this more closely as the year progresses.

Also see **Table Fees** exercise showing table fees to end of the month; a weekly average; and an estimate for the year.

Newcastle Bridge Club

12 Young Road  
Broadmeadow 2292

**Profit & Loss [With Last Year]**

July 2024 To September 2024

	This Year	Last Year	TY - LY
	TY	LY	
<b>Income</b>			
Competitions			
Weekend Club Events	\$240.00	\$184.00	56.00
Hosting Events	\$820.00	\$882.00	-62.00
Memberships			
Subscriptions	\$120.00	\$75.00	45.00
Table Fees			
Monday Supervised Play	\$2,224.00	\$1,700.00	524.00
Monday Afternoon	\$2,542.00	\$3,136.00	-594.00
Tuesday Morning	\$5,392.00	\$5,688.00	-296.00
Tuesday Night	\$2,130.00	\$1,992.00	138.00
Wednesday	\$1,782.00	\$1,296.00	486.00
Thursday Morning	\$5,178.00	\$4,794.00	384.00
Friday	\$2,994.00	\$2,642.00	352.00
Saturday	\$2,638.00	\$1,518.00	1120.00
<b>Total Table Fees</b>	<b>\$24,880.00</b>	<b>\$22,766.00</b>	<b>2114.00</b>
Board Dealing	\$549.00	\$550.50	-1.50
Hall Hire	\$0.00	\$60.00	-60.00
Lessons	\$100.00	\$398.75	-298.75
Sundry Receipts	\$600.00	\$0.00	600.00
<b>Total Income</b>	<b>\$27,309.00</b>	<b>\$24,916.25</b>	<b>2392.75</b>
<b>Expenses</b>			
Accounting Fees	\$935.00	\$2,200.00	-1265.00
Card Dealing	\$1,232.98	\$369.00	863.98
Cleaning	\$3,685.00	\$3,685.00	0.00
Consumables	\$1,608.45	\$1,130.61	477.84
Printing, Stationery & Postage	\$972.46	\$2,320.49	-1348.03
Prize Money	\$1,768.00	\$800.00	968.00
Refreshments	\$980.05	\$1,240.99	-260.94
Socials	\$266.73	\$882.25	-615.52
Competitions			
Congress	\$110.86	\$104.00	6.86
Other Competitions	\$175.81	\$1,495.70	-1319.89
Employment Expenses			
Wages			
Office Staff	\$2,987.37	\$2,178.40	808.97
Non Playing Director	\$2,660.00	\$2,730.00	-70.00
Fees & Levies			
Masterpoints	\$99.64	\$552.25	-452.61
Repairs & Mtce			
R&M Air Conditioning	\$0.00	\$180.00	-180.00
R&M Building	\$0.00	\$218.78	-218.78
R&M Equipment	\$356.00	\$627.11	-271.11
R&M Grounds	\$99.00	\$99.00	0.00
Utilities			
Electricity	\$730.78	\$817.31	-86.53
Rates - Land / Water	\$3,700.35	\$3,114.80	585.55
Telecommunications	\$352.17	\$351.60	0.57
Computer Systems			
MYOB Essentials	\$36.00	\$27.50	8.50
Depreciation	\$1,350.00	\$1,249.00	101.00
<b>Total Expenses</b>	<b>\$24,106.65</b>	<b>\$26,373.79</b>	<b>-2267.14</b>
<b>Operating Profit</b>	<b>\$3,202.35</b>	<b>(\$1,457.54)</b>	<b>4659.89</b>
<b>Other Income</b>			
Interest Income	\$33.61	\$34.80	-1.19
<b>Total Other Income</b>	<b>\$33.61</b>	<b>\$34.80</b>	<b>-1.19</b>
<b>Net Profit/(Loss)</b>	<b>\$3,235.96</b>	<b>(\$1,422.74)</b>	<b>4658.70</b>