



The Newcastle Bridge Club Incorporated ABN 16 405 302 022

# **COMMITTEE MEETING MINUTES**

**For meeting held Tuesday 11/02/2025**



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## COMMITTEE MEETING AGENDA

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	11 February 2025
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30pm

### **1. Apologies:**

Jenny Bissett, Christine Chandler, Ken Wilks

### **2. Minutes of previous meeting dated 14 January 2025**

### **3. Correspondence**

3.1.

### **4. Financials**

4.1. Treasurer's report

4.2. P & L

### **5. Business arising from correspondence and previous minutes**

5.1. Honour Boards

5.2. Aveo proposal

5.3. Maintenance issues

5.4. My ABF (Congresses)

### **6. New Business**

6.1.

### **7. General Business**

7.1. Suggestion box contents

7.2. Request to recycle paper cups

7.3. Oven service

### **8. Next meeting: 18<sup>th</sup> March 1:30pm**

**COMMITTEE MEETING MINUTES: February 2025**

<b>Location:</b>	Newcastle Bridge Club	<b>Date:</b>	11/02/2025
<b>Chair:</b>	Jeff Biddlecombe	<b>Time:</b>	1:30 pm
<b>Attendees:</b>	Jeff Biddlecombe, Les Brien, Julie Butel (minute taker), Ailsa Kearney, Vincia Martin, Peter Peterson.		

**AGENDA ITEM**
**1. WELCOME AND APOLOGIES**

Jeff opened the meeting at 1:30 pm.

Apologies: Jenny Bissett, Christine Chandler, Ken Wilks.

**2. MINUTES OF PREVIOUS MEETING (14/01/2024)**

Vincia moved that the minutes of the previous meeting be accepted and Peter seconded the motion. Jeff then signed the minutes as a true record of the meeting.

**3. CORRESPONDENCE:**

- 3.1.** No correspondence was received since the December meeting that needed to be tabled for discussion.

**4. FINANCIALS (Les)**
**4.1. P & L (see attached)**
**4.2. Treasurer's Report for the January meeting (see attached)**

Les gave an overview for the YTD ended January 31. There was a profit of \$3946 for the period compared to a loss of \$5836 in the previous year. The turnaround of almost \$10,000 was mainly due to increased player participation, membership subscriptions and interest. ABF capitation fees (approximately \$6000) will be payable in April.

The principal and interest of the term deposit which matured on 10<sup>th</sup> January, was reinvested at 4.75% p.a. for 6 months.

The water cooler was reported to be leaking and may soon need to be replaced. Some adjustments were made and it is not leaking at the moment. It was acquired in October 2008 at a cost of \$975. It was agreed to monitor it and replace it when necessary.

**Les moved that his report and P&L be accepted which was seconded by Jeff.**

**5. BUSINESS ARISING FROM CORRESPONDENCE / PREVIOUS MINUTES**
**5.1. Honour Boards**

Purnell finally responded and advised that they had no record of our payment. Ken has provided the details and Purnell have acknowledged receipt. No delivery date has yet been advised.

As Purnell always shut down for an extended period over December/January, it was agreed to arrange for the boards to be updated at a different time of the year in future..



## AGENDA ITEM

### 5.2. Aveo Proposal

Jeff advised that the Aveo support for a competition day will take place on the Tuesday morning session on 11<sup>th</sup> March. They will give a short presentation at the start of play and an invitation will be made for players to stay for drinks and light refreshments at the conclusion of play. A raffle will also be held.

As this date clashes with the March Committee meeting, it was agreed to push the meeting back to the following week.

An invitation will be given for 10 volunteers who are not currently residents at Aveo to attend a lunch and site tour at Shortland Waters on 9<sup>th</sup> April. At that time, the promised \$500 will be made available, but Jeff is not sure of how the money will be paid. It was agreed that the preference would be to be able to use it towards support for the June Congress.

**Action: Jeff to ask Aveo if the \$500 could be used as sponsorship for the June Congress (they would be acknowledged on the brochure and My ABF website).**

### 5.3. Maintenance Issues

Jeff has spoken to Saving Time re the buildup of debris in the stormwater drains in the carpark. Saving Time advised that they used to clean them regularly but have been unable to do so now there is a Monday morning session and there are cars in the carpark. Jeff has now arranged with Alex Martin to have the drains cleaned every 3 months.

### 5.4. 2025 Congresses (My ABF)

**a) The Restricted / Novice Congress** has been set up on the My ABF website, so it is now possible for participants to register.

An email was sent to all members with details on how to set up a My ABF account (necessary to register for a Congress) and the link to register for the Congress. However, some members are experiencing difficulties with the process. Committee members are asked to assist if anyone needs help.

To date, 6 teams have registered, but Vincia is aware of others intending to do so. It was discussed that some members may need assistance with finding a partner and/or team mates, so a form will be available at the Club for members to indicate this. There are also some newer members who do not play in sessions where Team events are offered (e.g. Monday morning) who may be interested in playing in the Congress. It was suggested that they might be interested in participating in the one-day Teams event on Thursday 20<sup>th</sup> March.

**Action:**

- **Set up a form for members to indicate if they need a partner or team mates for the Congress (Julie / Vincia)**
- **Send an email to members advising them of the one-day Team event being held on Thursday 20<sup>th</sup> March, promoting this event as a warm up for the Congress (Julie)**
- **Set up a form for volunteers (kitchen and baking) for the Congress (Julie)**

#### **b) June Congress**

Most of the information has been set up on the My ABF website. However, until all details are finalized (entry fee, sponsors, etc), it cannot be published and hence intending participants are unable to register.

**Action: Need to have all details finalized at least 3 months before the Congress (Vincia) so that it can be published on My ABF (Julie).**

AGENDA ITEM	
<b>6. NEW BUSINESS</b>	
<b>6.1.</b> No new business was tabled for discussion.	
<b>7. GENERAL BUSINESS:</b>	
<p><b>7.1. Suggestion Box:</b> A note was received from a member requesting to know the procedure used by the Committee to inform members of the passing and/or funeral arrangements of members. The matter was discussed and as previously concluded, it is not always easy to find out the details nor understand the family's wishes with regard to this.</p> <p><b>Action:</b> <i>It was agreed that Vincia would follow up with the originator of the request</i></p>	
<p><b>7.2. Recycling of paper cups:</b> A request was received from a member that instructions re the recycling of paper cups be issued at the beginning of each session. However, it was agreed that despite many repeated requests and instructions (written and verbal), the bins continue to be a mixed up mess.</p>	
<p><b>7.3. Oven:</b> The oven is making a loud noise once it reaches temperature.</p> <p><b>Action:</b> <i>Jeff to contact Smeg to arrange for a service call.</i></p>	
<b>8. NEXT MEETING: Tuesday 18<sup>th</sup> March at 1:30pm</b>	
<b>9. MEETING CLOSE: The meeting concluded at 2:20pm</b>	

# **CONFIRMED TO BE A TRUE RECORD OF THE MEETING**

<b>Moved by:</b>	V. Maarten
<b>Seconded by:</b>	A. Kozmenko
<b>Signed by:</b>	John Maarten
<b>Date:</b>	18-03-21



Newcastle Bridge Club – Treasurer's extra Report for February 2025 meeting

**P & L** for 7 months to January 2025 shows a result of \$3946 profit compared to a loss of \$5836 last year. See excel file P&L months of 25 year, sheet JANUARY 25. An estimate has been made for depreciation at the rate of \$450 per month. The actual amount will be processed by the Accountants at year end.

The \$9782 turnaround from last year is mainly as a result of increased subscriptions(\$1465); increased table fees(\$6872); and increased interest (\$3028). Please note that the ABF capitation fees of approximately \$6000 will be payable in April.

Member subscriptions received to 31/1/2025 are \$10405 compared to \$8940 received to 31/1/2024, which could be earlier payment than last year, and some new members.

Interest of \$3581.60 was received on the term deposit that matured on 10<sup>th</sup> January , and the principal and interest were reinvested for 6 months at 4.75% pa.

Also see **Table Fees** exercise showing table fees to end of the month; a weekly average; and an estimate for the year.

Ian van Altena has recommended that the bubbler be replaced. According to the depreciation schedule it was acquired 15<sup>th</sup> October 2008 at a cost of \$975.

Newcastle Bridge Club				
12 Young Road Broadmeadow 2292				
Profit & Loss [With Last Year]				
July 2024 To January 2025				
	This Year		Last Year	TY - LY
	TY		LY	
<b>Income</b>				
Competitions				
Congress	\$0.00		\$33.60	(\$33.60)
Weekend Club Events	\$746.00		\$732.00	\$14.00
Hosting Events	\$470.00		\$1,652.00	(\$1,182.00)
Memberships				
Subscriptions	\$10,405.00		\$8,940.00	\$1,465.00
Table Fees				
Monday Supervised Play	\$5,544.00		\$3,630.00	\$1,914.00
Monday Afternoon	\$5,782.00		\$6,552.00	(\$770.00)
Tuesday Morning	\$13,176.00		\$13,108.00	\$68.00
Tuesday Night	\$5,086.00		\$4,204.00	\$882.00
Wednesday	\$3,750.00		\$2,864.00	\$886.00
Thursday Supervised Play	\$428.00		\$410.00	\$18.00
Thursday Morning	\$12,536.00		\$11,402.00	\$1,134.00
Friday	\$6,632.00		\$6,682.00	(\$50.00)
Saturday	\$6,918.00		\$4,128.00	\$2,790.00
<b>Total Table Fees</b>	<b>\$59,852.00</b>		<b>\$52,980.00</b>	<b>\$6,872.00</b>
Board Dealing	\$1,253.00		\$1,125.00	\$128.00
Hall Hire	\$0.00		\$60.00	(\$60.00)
Lessons	\$100.00		\$90.85	\$9.15
Sundry Receipts	\$680.00		\$20.00	\$660.00
Gain on Disposal of Assets	\$0.00		\$10.00	(\$10.00)
<b>Total Income</b>	<b>\$73,506.00</b>		<b>\$65,643.45</b>	<b>\$7,862.55</b>
<b>Expenses</b>				
Accounting Fees	\$935.00		\$2,200.00	(\$1,265.00)
Card Dealing	\$1,024.00		\$833.00	\$191.00
Cleaning	\$8,478.25		\$9,496.00	(\$1,017.75)
Consumables	\$3,985.32		\$3,541.32	\$444.00
Insurance	\$7,557.00		\$6,797.00	\$760.00
General Expense	\$56.00		\$296.00	(\$240.00)
Printing, Stationery & Postage	\$2,792.76		\$2,894.96	(\$102.20)
Prize Money	\$2,988.00		\$2,646.00	\$342.00
Refreshments	\$2,616.85		\$2,491.09	\$125.76
Socials	\$2,028.71		\$2,580.75	(\$552.04)
Competitions				
Congress	\$110.86		\$104.00	\$6.86
Other Competitions	\$2,034.81		\$2,171.61	(\$136.80)
Employment Expenses				
Wages				
Office Staff	\$7,638.38		\$5,826.55	\$1,811.83
Superannuation	\$1,375.62		\$843.94	\$531.68
Non Playing Director	\$6,370.00		\$6,090.00	\$280.00



Profit & Loss [With Last Year]				
July 2024 To January 2025				
	This Year		Last Year	TY - LY
	TY		LY	
Fees & Levies				
Affiliation (NSWBA)	\$5,300.00		\$5,200.00	\$100.00
Capitation (ABF)	\$30.00		\$46.20	(\$16.20)
Masterpoints	\$1,507.73		\$1,265.05	\$242.68
Repairs & Mtce				
R&M Air Conditioning	\$163.64		\$360.00	(\$196.36)
R&M Building	\$319.94		\$1,490.47	(\$1,170.53)
R&M Equipment	\$808.65		\$1,167.56	(\$358.91)
R&M Grounds	\$297.00		\$297.00	\$0.00
Utilities				
Electricity	\$1,213.94		\$1,261.65	(\$47.71)
Rates - Land / Water	\$9,604.49		\$8,794.28	\$810.21
Telecommunications	\$2,210.33		\$1,795.85	\$414.48
Computer Systems				
Events Calendar	\$170.50		\$271.83	(\$101.33)
MYOB Esentials	\$84.00		\$67.50	\$16.50
Pianola	\$600.00		\$600.00	\$0.00
Depreciation	\$3,150.00		\$2,914.33	\$235.67
Total Expenses	\$75,451.78		\$74,343.94	\$1,107.84
Operating Profit/(Loss)	\$1,945.78		\$8,700.49	\$6,754.71
Other Income	\$0.00		\$0.00	\$0.00
Interest Income	\$5,892.50		\$2,864.24	\$3,028.26
Total Other Income	\$5,892.50		\$2,864.24	\$3,028.26
Net Profit/(Loss)	\$3,946.72		(\$5,836.25)	\$9,782.97

Table fees to -		Weeks to	Wkly Ave	Est for Yr
July	9,504.00	5	1901	98842
August	17456.00	9	1940	100857
September	24880.00	13	1914	99520
October	34622.00	18	1923	100019
November	43022.00	22	1956	101688
December	50360.00	26	1937	100720
January	59852.00	31	1931	100397
February				
March				
April				
May				
June				

Membership at		April 2024	April 2023	2022
Home members	1	255	247	253
Alternate members		38	28	?
Total		293	275	

1 April 2024 includes 6 life members